

AGENDA ITEM SUBMITTAL HANDBOOK

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CHECKLIST FOR COMPOSING ORDINANCES/RESOLUTIONS FOR AGENDA SUBMITTAL

SETTING UP A TEMPLATE FOR AN ORDINANCE/ RESOLUTION:

- ☐ All ordinances/resolutions must be on legal-size paper.
- ☐ The margins should be as follows when using Microsoft Word:

Margins: Left: 1.25" Top: 1.67"
 Right: 1.25" Bottom: 0.500"

Font: Times New Roman, 11 pt. (Word)

USE OF SPECIFIC NAMES

- ☐ The Lafayette City-Parish Consolidated Government Home Rule Charter is very specific regarding names. When composing ordinances/resolutions, please use the specific names as follows:

WHEN REFERENCING...	CORRECT WORDING IS:
CAO	Office of the Chief Administrative Officer
President	L. J. Durel, Jr. Lafayette City-Parish President (for signature lines)
President	Lafayette City-Parish President, L. J. Durel, Jr. (within contracts, IGAs, etc.)
Lafayette Consolidated Government	Lafayette City-Parish Consolidated Government
Council	Lafayette City-Parish Council
Council Clerk's Office	Office of the Clerk of the Lafayette City-Parish Council
City-Parish Attorney	Lafayette City-Parish Attorney
Code of Ordinances	Lafayette City-Parish Consolidated Government Code of Ordinances
Home Rule Charter	Lafayette City-Parish Consolidated Government Home Rule Charter
Numbers 1 to 10	Spell out the number followed by the numeral in parentheses (ex. ten (10))
Numbers 11 on...	Use the numeral only (ex. 27)
right-of-way	rights-of-way
LCG Departments:	
Administrative Services	Administrative Services Department
Information Services	Information Services & Technology Department
Finance	Office of Finance & Management
Police	Lafayette Police Department
Fire	Lafayette Fire Department
Public Works	Public Works Department

Traffic & Transportation	Traffic & Transportation Department
Recreation	Parks and Recreation Department
Utilities	Utilities Department or Lafayette Utilities System It is the responsibility of the author of the agenda item to make sure the proper wording is used for this department
Community Development	Community Development Department
PZC	Planning, Zoning & Codes Department
Communication Division	Information Services & Technology Department
LCG Directors:	
Administrative Services	Administrative Services Director
Information Services	Chief Information Officer
Finance	Chief Financial Officer
Police	Lafayette Police Chief
Fire	Lafayette Fire Chief
Public Works	Public Works Director
Traffic & Transportation	Traffic & Transportation Director
Recreation	Parks and Recreation Director
Utilities	Utilities Director or Lafayette Utilities System Director It is the responsibility of the author of the agenda item to make sure the proper wording is used for this department
Community Development	Community Development Director
PZC	Planning, Zoning & Codes Director
Information Services & Technology Department	Chief Information Officer
Budgetary/Financial:	
Fiscal Year	FY _____ The correct FY must be referenced-no blank (ex. FY 10/11). It is the responsibility of the author of the agenda item to make sure the proper FY is referenced
References to "revenue"	revenues
References to "appropriation"	appropriations
Prior-Year Fund Balance	PY Fund Balance
General Fund	City General Fund Parish General Fund
Reserve	Council Reserve City CIP Reserve
Louisiana Revised Statutes	La. R.S. (and then the number)
et. seq.	<i>et. seq.</i> (periods after and in italics)

COMPOSING AN ORDINANCE

1) ORDINANCE NUMBER & TITLE:

- ☐ **Ordinance Number:** (ORDINANCE NO. O-XXX-2011) should be in caps, centered (**do not justify**), underlined and bolded. (The Council Office will supply the ordinance number.) The "O" in the ordinance number is the letter "O", not the number "0" and the year should be complete such as "2011" not "11". (see **Exhibit #1** for example)
- ☐ **Title:** The margins for the title should be the same as the body of the ordinance. The title should be all caps, centered (**do not justify**), single-spaced and bold. **No period** should appear at the end of the title. (see **Exhibit #1** for

example)

- ☐ **CIP Project:** If an ordinance concerns a Capital Improvement Project (CIP) Project, the Council District number(s) should be listed at the end of the title. (see **Exhibit #1, the title for example**)
- ☐ **Title's intent:** The Lafayette City-Parish Consolidated Government Home Rule Charter requires that the title of the ordinance ***should be confined to one subject expressed clearly in the title.*** Use action words such as: adding, amending, authorizing, repealing, creating. (see **Exhibit #1 for example**)

2) UTILITY-RELATED ORDINANCE:

- ☐ If the ordinance pertains to a utility issue, the ordinance number should have two ** before it. For example: ****ORDINANCE NO. O-XXX-2011.** (see **Exhibit 2 for example**)
- ☐ The title and body should read ***“AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE LAFAYETTE PUBLIC UTILITIES AUTHORITY. . .*** (see **Exhibit 2 for example**)
- ☐ When referring to the public entities throughout the ordinance, both entities should be named ***“THE LAFAYETTE CITY-PARISH COUNCIL AND THE LAFAYETTE PUBLIC UTILITIES AUTHORITY.”*** (see **Exhibit 2 for example**)
- ☐ All other requirements for Regular Council ordinances apply to Utility-related ordinances.

3) BODY OF ORDINANCE:

- ☐ The first letter in the word “ordinance” should be in lower case throughout the document unless used with a number, such as **ORDINANCE NO. O-XXX-2011.**
- ☐ The words at the beginning of each sentence should be capitalized and bold, for example: **WHEREAS; BE IT ORDAINED; SECTION 1; NOW, THEREFORE, BE IT FURTHER ORDAINED**
- ☐ If the document is more than one (1) page, all pages should be numbered except the first page.
- ☐ Body of the ordinance should be lower case, double-spaced, fully justified and the first line of each paragraph must be indented 5 spaces.
- ☐ If an ordinance has only SECTIONS throughout the body, begin the ordinance with **“BE IT ORDAINED** by the Lafayette City-Parish Council, that:” (see **Exhibit #3 for example**)
- ☐ If an ordinance has WHEREAS clauses in it, begin the ordinance with **“BE IT ORDAINED** by the Lafayette City-Parish Council, that:”. Each “WHEREAS” clause should end with “; and” except for the last “WHEREAS”, it should have a period. After all of the WHEREAS clauses, the next line should read: **“NOW, THEREFORE, BE IT FURTHER ORDAINED** by the Lafayette City-Parish Council, that:”. Then continue with the SECTIONS. (see **Exhibit #4 for example**)

- ☐ **SECTION 1** of the ordinance that has “Whereas” clauses should always read: “All of the aforescribed “Whereas” clauses are adopted as part of this ordinance”. (see **Exhibit #4** for example)

- ☐ The end of each ordinance should contain the following language followed by a set of five (* * * * *) stars with a space between each star. The set of stars should be centered and placed on the second line after the last paragraph:

SECTION #: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION #: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first. (see **Exhibit #4**, Sections 3 & 4)

* * * * *

- ☐ Review previous agendas to make sure that any new agenda item being presented is not a duplicate of one already presented to the Council.

4) ADDITIONAL REQUIREMENTS FOR ORDINANCES:

- ☐ A synopsis of the fiscal impact must be included as part of an ordinance regarding intergovernmental agreements (see **Exhibit #5**, **Section 2** for example)
- ☐ Always separate departments from divisions and sections with commas; example: “Community Development Department, Housing Division, Housing Rehab” or “Public Works Department, Drainage Division”. This is to be in the title and throughout the body.
- ☐ In the title of an ordinance/resolution regarding surplus property, the type of surplus should be identified at the end of the title in parenthesis. This will allow easier access when researching at a later date. (see **Exhibit #6** for example)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AUTHORIZING THE LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT TO DONATE TEN (10) MOTOROLA STX TYPE I
PORTABLE RADIOS, MICROPHONES AND CHARGERS WHICH ARE
SURPLUS MOVABLE PROPERTY NO LONGER NEEDED BY THE
LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT FOR
PUBLIC PURPOSES TO THE TOWN OF SCOTT POLICE
DEPARTMENT IN ACCORDANCE WITH LA. R.S. 38:2319.21
(PORTABLE RADIOS)**

- ☐ If the value of surplus property is under \$5,000, a resolution must be submitted. If the value of the surplus property is more than \$5,000, an ordinance must be submitted for approval by the Council and is required to be published three (3) consecutive weeks prior to final adoption. **NOTE: All surplus property ordinances/resolutions must meet requirements mandated by the Purchasing Division and should be reviewed by Purchasing prior to submittal.**

- ☐ If an ordinance is submitted for surplus property, it must include a separate list of the items along with a schedule for publication. (see Exhibit #6A for example)
- ☐ In the title of an ordinance regarding mineral leases, the general location of the land affected by the lease should be identified at the end of the title in parenthesis. This will allow easier access when researching at a later date. (see Exhibit #7 for example)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
REQUESTING THAT THE STATE MINERAL BOARD LEASE A TRACT
OF LAND IN WHICH THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT OWNS CERTAIN PARCELS IN
SECTIONS 19, 75, AND 76, TOWNSHIP 10 SOUTH, RANGE 4 EAST,
LAFAYETTE PARISH, LOUISIANA, FOR THE DEVELOPMENT AND
PRODUCTION OF MINERALS, OIL AND GAS IN ACCORDANCE
WITH LA R.S. 30:124, ET. SEQ. (PROPERTY GENERALLY LOCATED
BETWEEN DUHON RD. [LA 724] AND JOHNSTON ST. [U.S. 167 S],
NEAR TOUCHET RD. AND W. BROUSSARD RD.)**

5) ORDINANCE/RESOLUTION AMENDMENTS:

A. PROPOSED AMENDMENT REQUIREMENTS TO AN ORDINANCE/RESOLUTION CURRENTLY ON THE AGENDA:

- ☐ TRACK CHANGES can be used to add or delete words or sections of an ordinance/resolution. Use “track changes” under your Word Program (may vary with different versions of Word).
- ☐ A hard copy of the original ordinance being amended. (See Exhibit #8 for example)
- ☐ A hard copy of the ordinance/resolution identifying deletions (using strikeout) and additions (using underline) (see EXHIBIT #8A for example)
- ☐ A clean hard copy (no strikeouts or underlines) of the ordinance/resolution with the proposed amendments. (see Exhibit #8B for example)
- ☐ It is requested that all proposed amendments to ordinances/resolutions be received by this office **no later than 12:00 noon the Monday prior to the meeting** in order to give notice of the amendments to the staff, Council and public. **Amendments should be e-mailed to Anne Patin at apatin@lafayettegov.net, Janet Gianelloni at jgianelloni@lafayettegov.net and Norma Dugas at ndugas@lafayettegov.net.** Hard copies should be sent to the CAO’s office.

B. PROPOSED AMENDMENT REQUIREMENTS TO AN ORDINANCE/RESOLUTION PREVIOUSLY ADOPTED:

- ☐ If an ordinance/resolution previously adopted is being amended, the title should contain the previous ordinance/resolution number and identification of the section(s) being amended. **Example:** (see **Exhibit #9** for example)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
CREATING THE LAFAYETTE CHARTER COMMISSION FOR
THE PURPOSE OF REVIEWING, STUDYING AND PROPOSING
EITHER REVISIONS, ADDITIONS OR AMENDMENTS TO THE
HOME RULE CHARTER OF LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT OR TO PREPARE AND
PROPOSE ALTERNATE CHARTERS FOR THE CITY OF
LAFAYETTE AND FOR THE PARISH OF LAFAYETTE**

- ☐ Always include a copy of the original ordinance being amended. (see **Exhibit #9** for example)
- ☐ A hard copy of the ordinance/resolution identifying deletions (using strikeout) and additions (using underline) (see **EXHIBIT 9A** for example)
- ☐ A clean hard copy of the ordinance/resolution with the proposed amendments included. (see **Exhibit #9B** for example)
- ☐ E-mail a clean copy and the marked up copy to Anne Patin at apatin@lafayettegov.net, Janet Gianelloni at jgianelloni@lafayettegov.net and Norma Dugas at ndugas@lafayettegov.net.

**C. AMENDMENTS TO THE OPERATING BUDGET OF THE
LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT:**

- ☐ If an ordinance is amending the operating budget of the Lafayette City-Parish Consolidated Government, the title should reflect the fiscal year (FY 10/11), amount being transferred and state the purpose of the revision. (see **Exhibit #10** for example)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING THE FY 10/11 OPERATING BUDGET OF THE
LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY
INCREASING THE USE OF PY FUND BALANCE BY \$100,000 AND
APPROPRIATING WITHIN THE TRAFFIC AND TRANSPORTATION
DEPARTMENT TO FUND DRIVEWAY MODIFICATIONS**

**D. AMENDMENTS TO THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT CODE OF
ORDINANCES:**

- ☐ **Amendments** to provisions of the Code may be made with the following language: "Chapter 38 "Fire Prevention and Protection", Article I, "In General:, Section 38-1, "Code Adoption", of the Lafayette City-Parish Consolidated Government Code of Ordinances: . . . " (see **Exhibit #11** for example)

(See Page 5, Item 5A for required documentation)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH
COUNCIL AMENDING CHAPTER 38, "FIRE PREVENTION AND
PROTECTION," ARTICLE I, "IN GENERAL," SECTION 38-1, "CODE
ADOPTION," OF THE LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT CODE OF ORDINANCES TO ADOPT THE 2009
EDITION OF THE INTERNATIONAL FIRE CODE AND CERTAIN
AMENDMENTS THERETO AND TO ALLOW FOR AMENDMENTS TO
BE MADE FROM TIME TO TIME BY ORDINANCE**

- ☐ **Adding** - If a new section, subdivision, division, article or chapter is to be added to the Code, the following language may be used: "Section _____(or chapter, article, division or subdivision, as appropriate) of the Lafayette City-Parish Consolidated Government Code of Ordinances is hereby created to read as follows: . . . (see Exhibit #12 for example)

(See Page 5, Item 5A for required documentation)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING THE LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT CODE OF ORDINANCES BY ADDING A SECTION
34-80 TO PROVIDE AN ALTERNATIVE PROCEDURE FOR DISPOSAL
OF JUNK, WRECKED OR USED AUTOMOBILES OR MOTOR
VEHICLES PURSUANT TO LA. R.S. 33:4876**

- ☐ **Repealing** - All provisions desired to be repealed should be repealed specifically by section, subdivision, division, article or chapter number, as appropriate, or by setting out the repealed provisions in full in the repealing ordinance. (see Exhibit #13 for example)

(See Page 5, Item 5A for required documentation)

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING THE LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT CODE OF ORDINANCES BY REPEALING ARTICLE
X, "ELECTRONIC ENFORCEMENT," DIVISION 1, "RED LIGHT
RUNNING," SECTION 86-183, "TRAFFIC SAFETY FUND," AND
DIVISION 2, "VEHICLE SPEED," SECTION 86-190, "TRAFFIC SAFETY
FUND" AND REPLACING WITH NEW SECTIONS 86-183 AND 86-190,
EACH ENTITLED, "CITY-PARISH COUNCIL RESERVE SAFETY
FUND," TO DIRECT THAT THE PENALTIES, FEES AND FINES
GENERATED FROM VIOLATIONS ENFORCED BY A
PHOTOGRAPHIC TRAFFIC SIGNAL ENFORCEMENT SYSTEM AND
VEHICLE SPEED ENFORCEMENT SYSTEM BE DEPOSITED INTO
THE CITY-PARISH COUNCIL RESERVE SAFETY FUND**

**6. CODIFICATION OF ORDINANCES INTO THE CODE OF
ORDINANCES:**

The question often arises as to which ordinances should be incorporated into the Lafayette City-Parish Consolidated Government Code of Ordinances. The Lafayette City-Parish Consolidated Government Home Rule Charter identifies those matters which should be enacted by ordinance, but does not address the issue of which ordinances must be codified

within the Code of Ordinance.

Article VI, Section 10, of the Louisiana Constitution of 1974 states, as follows:

Within two years after the effective date of this constitution, the governing authority of each political subdivision shall have a code prepared containing all of its general ordinances. When the code is prepared, the governing authority shall make copies available for public distribution. All general ordinances adopted after the approval of the code shall be amendments or additions to the code.

Thus, the Constitution requires only that “general” ordinances of a political subdivision must be incorporated into the political subdivision’s Code of Ordinances. Therefore, as a general proposition, only those ordinances which have wide, non-case or circumstance specific application should be codified. In contrast, an ordinance which addresses a particular person, property or transaction is not a “general” ordinance and should not be placed in the Code.

If there is doubt as to whether or not a particular ordinance should be entered into the code, the matter should be referred to the Lafayette City-Parish Attorney or Clerk of the Council for review.

7. STANDARD TEMPLATE FOR ACCEPTANCE OF GRANTS:

A standardized template has been created for the acceptance of grants. Adjustments can be made to fit the need. The template is self-explanatory. *This does not apply to more complex grants such as CDBG, ARC, etc. (see Exhibit 14 for example)*

AN ORDINANCE/RESOLUTION AGENDA ITEM SUBMITTAL PACKET:

1) DOCUMENTS REQUIRED FOR AN AGENDA ITEM SUBMITTAL PACKET WHETHER AN ORDINANCE OR RESOLUTION: (see Exhibit #1 for example)

- ☐ Completed Agenda Item Submittal form signed by the Director. (Submittal form is available on the LCG Intranet)

NOTE: A Section 3 was added to the Agenda Item Submittal form for Council Districts. If an ordinance concerns a Capital Improvement Project (CIP), the Council District(s) affected should be listed here. (see Exhibit #1 for example)

- ☐ Ordinance/resolution (see Exhibit #1 for example)
- ☐ All backup information, i.e. memos, budget revisions, plats, intergovernmental agreements and contracts. (see Exhibit #1 for example)
- ☐ Cover letter from the director. (see Exhibit #1 for example)
- ☐ All ordinances/resolutions and contracts/intergovernmental agreements, etc., must be submitted by e-mail to Kay Spears at kspears@lafayettegov.net.

- ☐ Hard copies must be sent thru the normal process. **NOTE: All copies should be paper clipped and not stapled.**
- ☐ All ordinances with budget revisions must be cleared by the Office of Finance & Management **before** submission to Km Spears. (A list of deadlines is attached)
- ☐ The body of an ordinance/resolution should be set up as follows:

COMPOSING AN RESOLUTION

1) RESOLUTION NUMBER & TITLE:

- ☐ **Resolution Number:** (RESOLUTION NO. O-XXX-2011) should be in caps, centered (**do not justify**), underlined and bolded. (The Council Office will supply the resolution number.) The “R” in the resolution number should be a capital “R” and the year should be complete such as “2011” not “11”.
- ☐ **Title:** The margins for the title should be the same as the body of the ordinance. The title should be all caps, centered (**do not justify**), single-spaced and bold. **No period** should appear at the end of the title.
- ☐ **Title’s intent:** The Lafayette City-Parish Consolidated Government Home Rule Charter requires that the title of the resolution ***should be confined to one subject expressed clearly in the title.*** Use action words such as: adding, amending, authorizing, repealing, creating. (see **Exhibit #16** for example)

2) UTILITY-RELATED RESOLUTION:

- ☐ If the resolution pertains to a utility issue, the resolution number should have two ** before it. For example: *****RESOLUTION NO. O-XXX-2011.*** (see **Exhibit 15** for example)
- ☐ The title should read ***“A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE LAFAYETTE PUBLIC UTILITIES AUTHORITY. . .*** (see **Exhibit 15** for example)
- ☐ When referring to the public entities throughout the resolution, both entities should be named ***“THE LAFAYETTE CITY-PARISH COUNCIL AND THE LAFAYETTE PUBLIC UTILITIES AUTHORITY.”*** (see **Exhibit 15** for example)
- ☐ All Utility-related resolutions should have a vote section for the LPUA and a vote section for the Council. (see **Exhibit 15** for example)
- ☐ All other requirements for Regular Council resolutions apply to Utility-related resolutions.

3) BODY OF RESOLUTION:

- ☐ If a resolution has only SECTIONS throughout the body, begin the resolution with ***“BE IT RESOLVED*** by the Lafayette City-Parish Council, that:” (see **Exhibit #16** for example)

- ☐ If a resolution has WHEREAS clauses in it, begin the resolution with “**BE IT RESOLVED** by the Lafayette City-Parish Council, that:” Each “WHEREAS” clause should end with “; and” except for the last “WHEREAS”, it should have a period. After all of the WHEREAS clauses, the next line should read: “**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Lafayette City-Parish Council, that:”. Then continue with the SECTIONS. (see **Exhibit #17** for example)

- 1) **SECTION 1** of the resolution that has “Whereas” clauses should read: “All of the aforescribed “Whereas” clauses are adopted as part of this resolution”.
- 2) The last section of a resolution, before the votes, should read: “All resolutions, or parts thereof, in conflict herewith are hereby repealed”.

- ☐ Resolutions should be in complete form including: (see **Exhibit #17** for example)
- a. A section for roll call

YEAS:

NAYS:

ABSENT:

ABSTAIN:

- b. Date of consideration
AND the resolution was declared adopted on this, the ___ day of _____, 2011. (The date will be filled in by the Council Staff)
- c. Signature line of the Clerk of the Council. (unless specified otherwise) (**see Exhibit 17** for example)

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

Other Meetings:

Special Meeting - Special meetings may be held on the call of the presiding officer of the Council or a majority of the authorized membership of the Council with such notice as may be required by state law. The agenda for a special meeting must be posted at least 24 hours prior to the time of the meeting.

Emergency Meetings - Emergency meetings may be held on the call of the Lafayette City-Parish President, the presiding officer of the Council or a majority of the authorized membership of the Council at whatever notice it shall be convenient to give. To meet a public emergency affecting life, health, property or public safety, the Council may adopt an emergency ordinance at the meeting in which it is introduced. Additionally, a regular identical ordinance must be introduced at the same meeting with final adoption after a two (2) week layover. (see **Exhibits #18 & 18A** for example)

Joint Lafayette City-Parish Council/LPUA Meetings – This is a meeting combining the members of both the Council and the LPUA on utility matters. An ordinance or resolution must identify both memberships in the title and body of the document. The two bodies can be referred to as “the Governing Authority” throughout the ordinance or resolution. (*see Exhibit 15 for example*)

NOTE: If this meeting only involves Council business, then the agenda will read: “Regular Lafayette City-Parish Council Meeting.”

Metropolitan Planning Organization (MPO) Meetings – The Lafayette City-Parish Council serves as the MPO for the surrounding area and will meet on the 4th Tuesday of the month. Any ordinance or resolution for this meeting must refer to the “Metropolitan Planning Organization (MPO)” throughout the document. (*see Exhibit 19 for example*)

RECORDATION OF ORDINANCES/RESOLUTIONS

Please note if an ordinance/resolution requires recordation, it will be the responsibility of the submitting department to have the ordinance/resolution recorded. Once recorded, a copy **MUST** be submitted to the Council (Anne or Janet) in order to be placed with the original ordinance/resolution in its respective book.

ADDENDUMS TO THIS HANDBOOK

Addendums to this handbook will be posted on the Internet Web page periodically. Please be sure you print the page out and add it to your folder containing your handbook. All clearinghouses will be responsible for making sure that everyone in their department, who works on ordinances/resolutions, is aware and understands the addendum.

If you have any questions regarding this procedure, please contact Anne Patin at 291-8811 or apatin@lafayettegov.net or Janet Gianelloni at 291-8812 or jgianelloni@lafayettegov.net.

This handbook, along with all templates, can be found on the Council Website at <http://www.lafayettela.gov/obcouncil/default.aspx> or on the LCG Intranet at <http://lcgweb>, then click “forms”.

AGENDA DEADLINES

BUDGETING: All agenda items involving a budget revision must go through the Budgeting Department first. (See Page 75 for due date)

ADMINISTRATION: Agenda items from all departments must go to the CAO's office. (See Page 75 for due date)

COUNCIL OFFICE: All agenda items are due in the Clerk of the Council's Office from the CAO's office by 12:00 noon, 11 calendar days prior to the Council Meeting date. (See Page 76 for due date)

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ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE FY 10/11 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY TRANSFERRING \$600,000 FROM THE CAMELLIA BOULEVARD EXTENSION PROJECT TO THE AYRESHIRE DRIVE BRIDGE REPLACEMENT PROJECT WITHIN THE PUBLIC WORKS DEPARTMENT FOR ADDITIONAL FUNDING NEEDED (DISTRICT 8)

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BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 10/11 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$600,000 from the Camellia Boulevard Extension Project to the Ayreshire Drive Bridge Replacement Project within the Public Works Department for additional funding needed.

SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

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SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

AUTHORIZATION FOR BUDGETARY REVISIONS

For Fiscal Year: _____

TYPE REVISIONS	Intra - departmental transfers of appropriations	<input checked="" type="checkbox"/> 2007A Sales Tax Bond Construction Fund (434)
	Inter - departmental transfers of appropriations	<input type="checkbox"/> 2007B Sales Tax Bond Construction Fund (435)
	Disposition of new revenues	<input type="checkbox"/>
	Supplemental appropriations from Council Reserves	<input type="checkbox"/>

JUSTIFICATION	Transfer \$600,000 from the Camellia Boulevard Extension project to the Ayreshire Dr. Bridge project to provide emergency funds needed for replacing the bridge.
---------------	--

TRANSFER FROM (DECREASE)	Account Number	Description	Amount
	43-434-53-0-823-00	CAMELLIA BLVD EXTENSION	\$598,087
	43-435-53-0-823-00	CAMELLIA BLVD EXTENSION	\$1,913

RECEIVED

NOV 01 2010

LAFAYETTE CONSOLIDATED GOVERNMENT
ASSOC CAO-OFFICE OF FINANCE & MGT

TRANSFER TO (INCREASE)	Account Number	Description	Amount
	43-434-53-0-459-00	Ayreshire Dr Bridge	\$598,087
	43-435-53-0-459-00	Ayreshire Dr Bridge	\$1,913

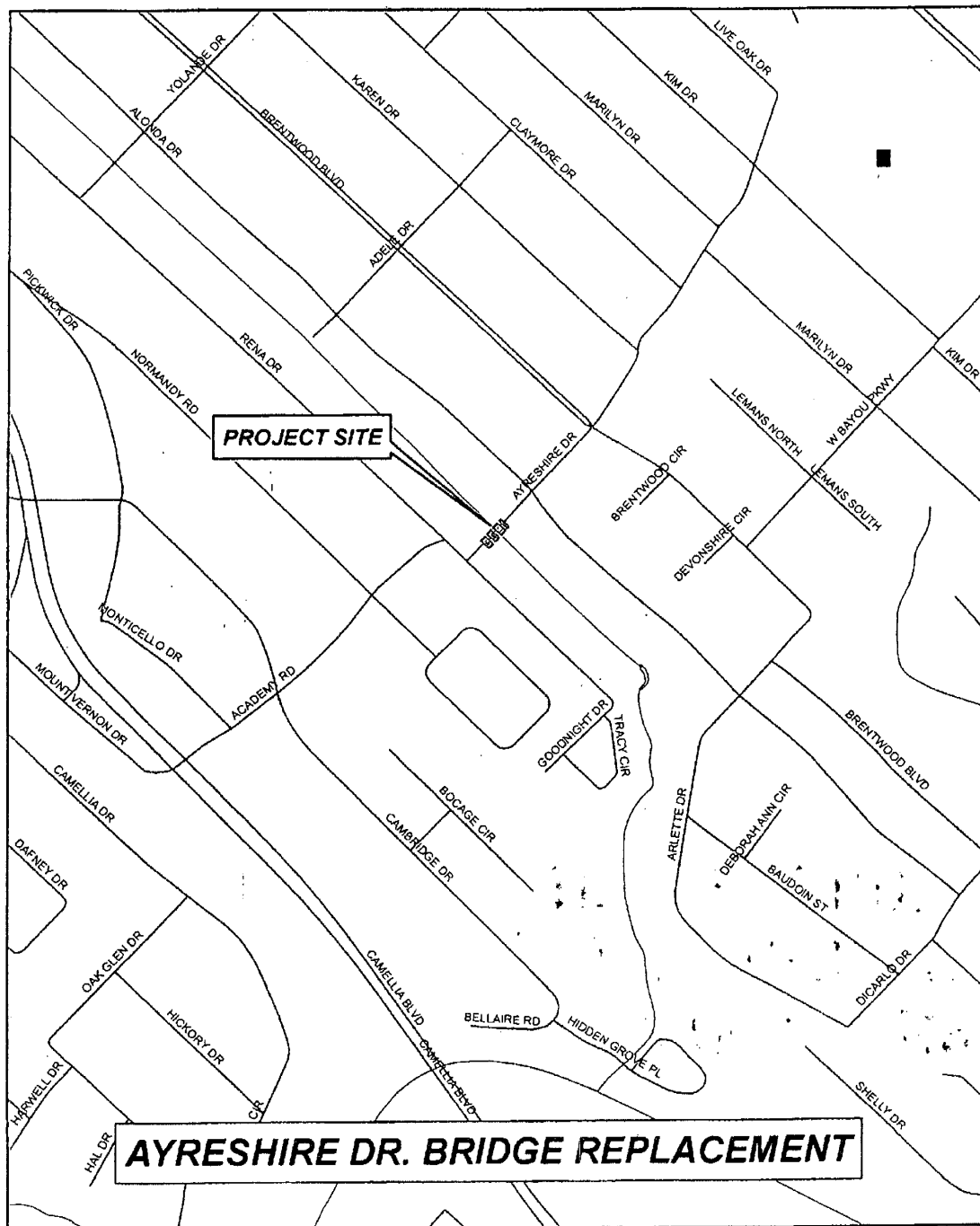
RECEIVED

OCT 27 2010

BUDGET MANAGEMENT

RESERVE BALANCES (BUDGET USE ONLY)	OPERATING FUNDS		CAPITAL FUNDS	
	<input type="checkbox"/> Reserve		<input type="checkbox"/> Reserve	
	<input type="checkbox"/> Accum Use of P.Y. Fund Balance		<input type="checkbox"/> Accum Use of P.Y. Fund Balance	
	Transfer No: _____		Transfer No: _____	
Balance After This Transfer _____		Balance After This Transfer _____		

<p><i>Spald</i> 10/25/10</p> <p><i>Rayton</i> 10/25/10</p> <p>DIVISION HEAD (DATE)</p>	<p>UTILITY CONSULTING ENGINEER (DATE)</p> <p>WHEN APPLICABLE</p> <p><i>Sharon Bauld</i> 10/25/10</p> <p>BUDGET MANAGEMENT OFFICER (DATE)</p>	<p><i>BS</i></p> <p>PRESIDENT (DATE)</p>
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LAFAYETTE CONSOLIDATED GOVERNMENT
INTERNAL MEMORANDUM

*Public Works Department
Capital Improvement & Development (533)*

Telephone: 291-5603

Fax: 291-5696

TO: Dee Stanley
THRU: Tom Carroll 
FROM: Pat Logan
SUBJ: Ayreshire Road Bridge Replacement
AGENDA ITEM

DATE: 10/25/10

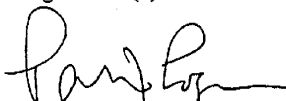
We had identified the referenced bridge as being in need of replacement. However, we were only able to include funding for engineering in the FY 2010-11 adopted budget.

Inspection in the past week has revealed considerable additional deterioration of several bridge piles and the underside of the bridge deck. The bridge is posted for a ten (10) ton limit and will be monitored weekly. However, it is advisable that the structure be replaced as soon as possible.

To expedite the project we will be negotiating an expedited design contract with the engineering firm recently selected to provide engineering services for the project. We would expect to be in a position to bid the project in about thirty (30) days. To fund the construction phase, we are recommending that surplus bond funds be transferred from the Camellia Boulevard Extension project. The construction on Camellia is about 80% complete and sufficient contingencies will remain after this transfer.

We wish to proceed expeditiously due to the high traffic volumes that use this bridge and the need to begin work before the condition of the structure worsens. Accordingly, it is requested that this item be placed on the November 16, 2010 Council Agenda for introduction. This would allow for final adoption on December 7, 2010 which would accommodate an earliest possible bid opening.

By way of information, construction would likely begin in February, 2011 and would result in closure of the bridge for six (6) months.



Patrick J. Logan
Associate Director of Public Works
Development & Environmental

PJL/pah

attachment

c: Mitch Wyble
Pam Hollier
Scott Joubert
Project files

LAFAYETTE CITY/PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) JUSTIFICATION FOR REQUEST: An ordinance of the Lafayette City-Parish Council amending the FY 10/11 operating budget of the Lafayette City-Parish Consolidated Government by transferring \$600,000 from the Camellia Boulevard Extension project to the Ayreshire Drive Bridge Replacement project within the Public Works Department for additional funding needed.

2) ACTION REQUESTED: Adoption of Ordinance

3) COUNCIL DISTRICT(S) (if applicable): 8

If this involves a budget revision, please complete a budgetary revision form.

3) REQUESTED ACTION OF COUNCIL:

A) INTRODUCTION: November 16, 2010

B) FINAL ADOPTION: December 7, 2010

4) DOCUMENTATION INCLUDED WITH THIS REQUEST:

A) Cover letter

B) Ordinance

C) Budgetary Revision(s)

D) _____

5) FISCAL IMPACT:

X Fiscal Impact (Explain)

Decrease the Camellia Boulevard Extension project by \$600,000 and increase the Ayreshire Drive Bridge Replacement project by same

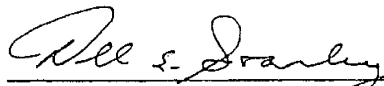
_____ No Fiscal Impact

RECOMMENDED BY:



THOMAS R. CARROLL, III
DIRECTOR OF PUBLIC WORKS

APPROVED FOR AGENDA:



DEE STANLEY
CHIEF ADMINISTRATIVE OFFICER

DISPOSITION OF ORDINANCE NO.

1. This ordinance was introduced: Final disposition by Council:
- November 16, 2010 December 7, 2010
YEAS: Morrison, Castille, Boudreaux, YEAS: Castille, Shelvin, Boudreaux,
Bellard, Doré, Bertrand, Patin, Theriot Bellard, Doré, Bertrand, Patin, Theriot
- NAYS: None NAYS: None
- ABSENT: Shelvin ABSENT: Morrison
- RECUSE/ABSTAIN: None RECUSE/ABSTAIN: None
- AMENDMENT:
2. Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the Advertiser on November 19, 2010.
3. This ordinance was presented to the President for his approval on Dec. 8, 2010 at 1:40 o'clock p.m.
- Norma A. Sugas*
CLERK OF THE COUNCIL
4. Disposition by President:
- I hereby:
- A. Approve this ordinance, the 8 day of December, 2010, at 4:00 o'clock p.m.
- B. Veto this ordinance, the day of , 2010, at o'clock m., veto message is attached.
- C. Line item veto certain items this day of , 2010 at o'clock m., veto message is attached.
- Norma A. Sugas*
PRESIDENT
5. Returned to Council office with/without veto message on Dec. 9, 2010, at 6:15 o'clock a.m.
6. Reconsideration by Council (if vetoed):
- On , 2010, the Council did/refused to adopt this ordinance after the President's veto.
- Norma A. Sugas*
CLERK OF THE COUNCIL
7. Full Publication:
- Full publication of this ordinance was made in the Advertiser on December 10, 2010.
- NOTE: If no approval nor veto of President appears, and ten days have elapsed since this ordinance was presented to him for action, same has been automatically approved.

p.3

****ORDINANCE NO. O-XXX-XXXX**

p.3

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE LAFAYETTE PUBLIC UTILITIES AUTHORITY PROVIDING FOR THE ABANDONMENT OF PORTIONS OF UTILITY EASEMENTS AND THE GRANTING OF UTILITY EASEMENTS ON TRACT N IN THE LOUISIANA AVENUE RETAIL CENTER, HAVING A MUNICIPAL ADDRESS OF 3001 LOUISIANA AVENUE

p.3

BE IT ORDAINED by the Lafayette City-Parish Council and the Lafayette Public Utilities Authority, that:

SECTION 1: The Lafayette City-Parish Council and the Lafayette Public Utilities Authority hereby abandon portions of utility easements on Tract N in the Louisiana Avenue Retail Center, having a municipal address of 3001 Louisiana Avenue.

SECTION 2: The Lafayette City-Parish Council and the Lafayette Public Utilities Authority hereby accept the granting of utility easements on Tract N in the Louisiana Avenue Retail Center, having a municipal address of 3001 Louisiana Avenue.

SECTION 3: The portions of the utility easement herein abandoned and the utility easements herein granted are clearly shown on a plat of survey prepared by SJB Group, LLC, dated February 10, 2011. A copy of the survey is attached hereto and made a part hereof.

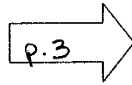
SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY 04/05 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY TRANSFERRING \$192,555 FROM COUNCIL
RESERVE TO THE GOLF COURSE FACILITIES ACCOUNT WITHIN THE PARKS
AND RECREATION DEPARTMENT FOR ADDITIONAL FUNDING NEEDED**



BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 04/05 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$192,555 from Council Reserve to the Golf Course Facilities account within the Parks and Recreation Department for additional funding needed.

SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.


SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

EXHIBIT 4

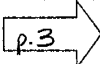
ORDINANCE NO. O-XXX-XXXX

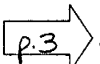
**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING THE FY 04/05 OPERATING BUDGET OF THE
LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT
BY TRANSFERRING \$15,000 FROM
COUNCIL RESERVE AND APPROPRIATING WITHIN THE
TRAFFIC AND TRANSPORTATION DEPARTMENT TO PROVIDE FOR THE
PURCHASE AND INSTALLATION OF NEEDED TRAFFIC CALMING DEVICES**

 **p.3** **BE IT ORDAINED** by the Lafayette City-Parish Council, that:

WHEREAS, on April 19, 2005 the Lafayette City-Parish Council adopted Resolution No. R-034-2005 acknowledging the Birch Drive Area Traffic Calming Proposal and pending implementation; and


WHEREAS, currently appropriated funding is insufficient to provide for the purchase of traffic calming devices needed for the installation in the Birch Drive area.

 **p.3** **NOW, THEREFORE, BE IT FURTHER ORDAINED** by the Lafayette City-Parish Council, that:

 **p.3** **SECTION 1:** All of the aforescribed "Whereas" clauses are adopted as part of this ordinance.

SECTION 2: The FY 04/05 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$15,000 from Council Reserve and appropriating within the Traffic and Transportation Department, Traffic Calming Section for additional funding needed.

SECTION 3: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

 **p.4** **SECTION 4:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AUTHORIZING
THE LAFAYETTE CITY-PARISH PRESIDENT TO ENTER INTO AN
INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE LAFAYETTE
CITY-PARISH CONSOLIDATED GOVERNMENT AND THE CITY OF CARENCRO
CONCERNING ASSISTANCE WITH VARIOUS MINOR MAINTENANCE ISSUES**

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, Lafayette City-Parish Consolidated Government (“LCG”) and Carencro each have responsibility for maintenance of infrastructure within their respective jurisdictions; and

WHEREAS, the residents of Carencro contribute financially to the costs associated with the maintenance of the infrastructure within the Parish of Lafayette through drainage, road and bridge millages collected via Parish property taxes based on an assessed valuation of property; and

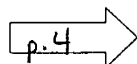
WHEREAS, Carencro occasionally needs to perform certain minor maintenance improvements to the infrastructure located within the Parish of Lafayette, but in the City of Carencro, that may consist of, but are not limited to, road grading, asphalt/concrete patching, ditch grading, culvert flushing, drainage structure repairs, and other miscellaneous maintenance items which can be characterized as minor in nature (hereinafter referred to as the “Projects”), but lacks the equipment and manpower to accomplish such maintenance improvements; and

WHEREAS, LCG has the equipment, manpower and technical support available to assist Carencro with such various Projects and, because the interests of LCG and Carencro in such Projects are mutual, LCG desires to assist and to cooperate with Carencro in completing such Projects; and

WHEREAS, Article VII, Section 14(C) of the 1974 Constitution of the State of Louisiana and LSA-R.S. 33:1324, *et seq.* provide that, for a public purpose, public entities, parishes, municipalities and political subdivisions may engage in and make cooperative endeavor agreements/intergovernmental agreements between themselves for specific purposes.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.



SECTION 2: The following synopsis summarizes the agreement by and between the LCG and Carencro.

Participants:

LCG and Carencro.

Purpose:

The purpose of the agreement is to set forth the obligations of the parties with regard to providing assistance with minor maintenance items.

Funds and/or services provided by the LCG:

LCG shall provide assistance to Carencro with construction or the completion of certain minor projects within the City of Carencro limits not to exceed \$10,000.

Funds and/or services provided by Carencro:

Carencro shall reimburse LCG for costs of any and all materials provided by LCG, along with reimbursement of all costs to LCG for or relating to all utility relocations, rights-of-way acquisitions, permits, consulting engineering services (if required), services fees, tipping fees, cost of special rental equipment (outside of LCG-owned equipment) and any repairs that might result from the construction or completion of a respective project.

Jurisdictional Issues:

N/A.

Benefits to the LCG:

The projects will improve conditions within the Parish of Lafayette and City of Carencro.

Time Frame:

The agreement shall commence upon execution by the parties and the termination date shall be one (1) calendar year.

SECTION 3: The Lafayette City-Parish President is authorized to execute an Intergovernmental Agreement, substantially in the form as is attached hereto, and made a part hereof. The Lafayette City-Parish President is further authorized to execute any and all other documents and take any and all other actions in connection therewith.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT AND THE CITY
OF CARENCRO CONCERNING ASSISTANCE
WITH VARIOUS MINOR MAINTENANCE ITEMS**

**STATE OF LOUISIANA
PARISH OF LAFAYETTE**

BE IT KNOWN, that on the dates hereinafter set forth, before us, the undersigned authorities, Notaries Public, in and for the aforesaid Parish and State, duly commissioned and qualified as such, and in the presence of the undersigned competent witnesses, personally came and appeared:

LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana represented herein by L. J. Durel, Jr., its City-Parish President, duly authorized by Ordinance No. O-_____-2010 of the Lafayette City-Parish Council adopted on the ____ day of _____, 2010, a copy of which is attached hereto and made a part hereof (hereinafter referred to as "LCG");

and

THE CITY OF CARENCRO, a political subdivision of the State of Louisiana, represented herein by its Mayor, Glenn Brasseaux, duly authorized by Resolution adopted on the ____ day of _____, 2010, a copy of which is attached hereto and made a part hereof (hereinafter referred to as "Carencro");

who, having been duly sworn, did state and declare, as follows:

WHEREAS, LCG and Carencro each have responsibility for maintenance of infrastructure within their respective jurisdictions; and

WHEREAS, the residents of Carencro contribute financially to the costs associated with the maintenance of the infrastructure within the Parish of Lafayette through drainage, road and bridge millages collected via Parish property taxes based on an assessed valuation of property; and

WHEREAS, Carencro occasionally needs to perform certain minor maintenance improvements to the infrastructure located within the Parish of Lafayette, but in the City of Carencro, that may consist of, but are not limited to, road grading, asphalt/concrete patching, ditch grading, culvert flushing, drainage structure repairs, and other miscellaneous maintenance items which can be characterized as minor in nature

(hereinafter referred to as the “Projects”), but lacks the equipment and manpower to accomplish such maintenance improvements; and

WHEREAS, LCG has the equipment, manpower and technical support available to assist Carencro with such various Projects and, because the interests of LCG and Carencro in such Projects are mutual, LCG desires to assist and to cooperate with Carencro in completing such Projects; and

WHEREAS, Article VII, Section 14(C) of the 1974 Constitution of the State of Louisiana and LSA-R.S. 33:1324, *et seq.* provide that, for a public purpose, public entities, parishes, municipalities and political subdivisions may engage in and make cooperative endeavor agreements/intergovernmental agreements between themselves for specific purposes.

NOW, THEREFORE, in consideration of the covenants set forth herein, LCG and Carencro do hereby agree and contract, as follows:

1. **AGREEMENT**. Upon mutual agreement, LCG shall undertake to assist Carencro in the construction or the completion of certain minor Projects located within the City of Carencro and the Parish of Lafayette, provided that any such Project shall be limited in size and scope such that: (a) the labor and equipment to be supplied by LCG with regard to such Project shall not exceed \$10,000; and (b) such Project shall be consistent with current LCG policies for maintenance.

2. **PROCEDURE FOR REQUEST**. Either party may initiate the request for LCG’s assistance by submitting a written request to the other through the Director of Public Works of LCG for consideration of a Project. The request shall include, in detail, the scope of work to be performed.

3. **REIMBURSEMENT**. Carencro shall reimburse LCG for the costs of all materials provided by LCG for construction or completion of a respective Project, unless the materials are to be provided directly by Carencro. Carencro shall also be financially responsible for reimbursing LCG for its costs for or relating to all utility relocations, rights-of-way acquisitions, permits, consultant engineering services (if required), service fees, tipping fees, costs of special rental equipment (outside of LCG-owned equipment) and any repairs that might result from the construction or completion of a respective

Project by LCG (*i.e.*, repair of damaged driveways, mailboxes, signs, unmarked utilities, or other items as a result of said construction).

However, notwithstanding the foregoing, Carencro shall be primarily responsible for conducting any repairs that might result from the construction or completion of a respective Project by LCG (*i.e.*, repair of damaged driveways, mailboxes, signs, unmarked utilities, or other items as a result of said construction). Also, Carencro shall be primarily responsible for: (a) the location or relocation of any affected utilities before commencement of construction of a particular Project and (b) acquiring, for and in its own name, all (*i.e.*, utility or otherwise) necessary rights-of-way or servitudes for such Projects.

4. **DOCUMENTATION.** LCG shall maintain and keep the necessary records and other documentation pertaining to costs of each Project and shall make same available to Carencro for review for the purpose of substantiating the costs to be reimbursed as required herein.

5. **SCHEDULING.** LCG shall schedule requests from Carencro and perform the work necessary for the completion of an agreed upon Project in the most expeditious manner as is practical accounting for the priorities of other LCG projects.

6. **RESPONSIBILITY AFTER COMPLETION OF PROJECT.** Upon completion of a Project, Carencro shall be fully responsible for all future maintenance and repair of all portions of the Project within its jurisdiction.

7. **TERM.** The term of this Agreement shall commence upon the signature of all of the parties to the Agreement, and the term period shall be one (1) calendar year. At the option of LCG and acceptance by Carencro, this Agreement may be extended on the same terms and conditions as the original Agreement for four (4) additional one-year periods. Notwithstanding anything contained herein to the contrary, LCG may terminate the Agreement at anytime.

8. **INSURANCE.** It is agreed by the parties that LCG shall require the contractor(s) awarded the contract(s) concerning a Project to maintain insurance as follows:

- a. Standard Workmen's Compensation. This shall include Full Statutory Liability for the State of Louisiana, with Employer's Liability coverage of \$1,000,000.00 minimum per occurrence, with waiver of subrogation in favor of LCG and Carencro; and
- b. Commercial General Liability. This shall include insurance with limits of at least \$1,000,000.00 per occurrence for Bodily Injury and Property Damage. At a minimum, the policy shall cover Premises Operations, Independent Contractors, Products and Completed Operations, Explosion, Collapse, Underground Hazard, and Broad Form Contractual Liability; and
- c. Business Automobile Liability Insurance. This shall include Business Automobile Liability Insurance with limits of at least \$1,000,000.00 Combined Single Limit (CSL) for bodily injury and property damage per accident. If "Any Auto" coverage is carried, coverage for "Owned Auto," "Non-Owned Auto" and "Hired Auto" will not be required. If Contractor(s) does not own an automobile (vehicle) and an automobile (vehicle) is utilized in the execution of this Agreement, then "Hired" and "Non-Owned Auto" coverage is required; and
- d. Additional Insured. The Lafayette City-Parish Consolidated Government, its officials and employees and the City of Carencro, its officials and employees shall be named as additional insureds on the Commercial General Liability and Automobile Liability insurance policies; and
- e. Certificates. A certificate of Insurance shall be furnished by Contractor(s) before the Project begins and shall provide for written notice to LCG and Carencro thirty (30) days prior to cancellation or modification of any policy of insurance required hereunder.

9. **LIABILITY INSURANCE BY CARENCRO.** Carencro shall obtain and

maintain Professional Liability Insurance. This shall cover all claims related to errors and omissions of Carencro with regard to its acquisition of all necessary rights-of-way or servitudes for any Project within Carencro jurisdiction pursuant to the terms of this Agreement, with said insurance providing liability limits of no less than \$1,000,000.00 per occurrence and \$1,000,000.00 aggregate per year.

Also, Carencro shall obtain and maintain a Commercial General Liability policy with \$1,000,000.00 limits and Auto Liability with limits of at least \$1,000,000.00 Combined Single Limit (CSL) for bodily injury and property damage per accident. Concerning the Auto Liability, if "Any Auto" coverage is carried, coverage for "Owned Auto," "Non-Owned Auto" and "Hired Auto" will not be required. If Carencro does not own an automobile (vehicle) and an automobile (vehicle) is utilized in the execution of this Agreement, then "Hired" and "Non-Owned Auto" coverage is required.

Each policy named herein shall include the Lafayette City-Parish Consolidated Government, its officials, employees and volunteers as an additional insured. A proper certificate evidencing such insurance, required herein, shall be furnished to LCG when the Agreement is executed. The certificates of insurance must contain provisions indicating that no cancellation or change in such insurance shall be effected for any cause without thirty (30) day's written notice being first given to LCG.

10. NON-ASSIGNABILITY. This Agreement is strictly between LCG and Carencro, and neither party has the right to assign this Agreement or any part hereof to any other party.

11. ENTIRE AGREEMENT. This Agreement shall constitute the entire agreement between the parties and shall be effective as of the date that this Agreement is fully executed; all prior agreements between the parties, whether written or oral, are merged into this Agreement and shall have no force and effect with regard to this Agreement.

12. INDEMNIFICATION. Carencro agrees and obligates itself to defend, indemnify, and hold forever harmless LCG, its employees, agents, representatives, officers, directors, elected and appointed officials, and any and all other persons for whom they or LCG may be deemed liable and/or answerable to the extent permitted by law, for and against any and all claims, demands, causes of action, rights of action, suits, judgments, or executions which may be asserted by any persons or parties, pursuant to the authority granted to it under the terms of this Agreement as it relates to any Project, including any and all claims arising from the sole negligence, liability, and/or fault of LCG and/or the joint and/or concurrent negligence, liability, and/or fault of LCG with any other persons or parties whomsoever.

Notwithstanding the aforesaid, nothing contained herein shall be deemed to limit the obligations of any insurance company providing coverage in accordance with the terms of this Agreement to defend, indemnify, and hold harmless LCG, its employees, agents, persons or parties whomsoever to the full extent of their insurance contract and/or as required by law.

13. NOTICES. All notices called for or contemplated hereunder shall be in writing and shall be given by personal delivery or by certified mail, return receipt requested, postage prepaid and addressed as set forth below:

Lafayette City-Parish Consolidated Government
P. O. Box 4017-C
Lafayette, LA 70502

or

The City of Carencro
Attn: Mayor
210 E Saint Peter Street
Carencro, LA 70520-4009

14. NON-APPROPRIATION OF FUNDS. Notwithstanding anything to the contrary in the Agreement, the continuation of this Agreement into a new fiscal year (*i.e.*, 11/1 – 10/31) is contingent upon the appropriation of funds to fulfill the requirements of the Agreement. If LCG, after a diligent and good faith effort, fails to appropriate sufficient monies to provide for payments under the Agreement, the obligation to make payment under the Agreement shall terminate on the last day of the fiscal year for which funds were appropriated.

15. BUDGETED FUNDS. Notwithstanding anything to the contrary in the Agreement, the parties agree that the maximum amount payable under the Agreement shall be that which is the amount budgeted by LCG for said Agreement. In the event the total amount of this Agreement is increased by reason of additional quantities or any other reason, so as to exceed the amount budgeted, the parties agree that LCG shall not be liable for the amount of such increase until and unless said budget is amended as provided for by LCG's Home Rule Charter to allow for such an increased amount.

16. SURVIVAL. All obligations to be performed after the term of this Agreement shall survive this Agreement.

THUS DONE AND SIGNED, in multiple original, on this _____ day of _____
_____, 2010, by LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT in the presence of the undersigned competent witnesses who have
hereunto executed, affixed and signed their names with LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT and me, said Notary Public, all in the presence of
each other after due reading of the whole.

WITNESSES:

LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT

President
(Name of Witness - Please Print)

BY: _____
L. J. Durel, Jr.
Lafayette City-Parish

(Name of Witness - Please Print)

NOTARY PUBLIC

(Name of Notary Public - Please Print)

(I.D. No. or Bar Roll No.)

THUS DONE AND SIGNED, in multiple originals, on this _____ day of, _____
_____, 2010, by THE CITY OF CARENCRO in the presence of the undersigned competent
witnesses who have hereunto executed, affixed and signed their names with THE CITY OF
CARENCRO and me, Notary Public, all in the presence of each other after due reading of the
whole.

WITNESSES:

CITY OF CARENCRO

BY: _____

Glenn Brasseaux
Mayor, City of Carencro

(Name of Witness - Please Print)

(Name of Witness - Please Print)

NOTARY PUBLIC

(Name of Notary Public - Please Print)

(I.D. No. or Bar Roll No.)

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AUTHORIZING THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT TO DONATE TEN (10) MOTOROLA STX TYPE I PORTABLE RADIOS, MICROPHONES AND CHARGERS WHICH ARE SURPLUS MOVABLE PROPERTY NO LONGER NEEDED BY THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT FOR PUBLIC PURPOSES TO THE TOWN OF SUNSET POLICE DEPARTMENT IN ACCORDANCE WITH LA. R.S. 38:2319.21 (PORTABLE RADIOS)

← p. 4

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, the Lafayette City-Parish Consolidated Government is the owner of ten (10) Motorola STX Type I portable radios, microphones and chargers, which are surplus movable property no longer needed for public purposes, as per the attached list; and

WHEREAS, the Lafayette Police Department upgraded their radios to Motorola STX Type II Portable Radios and kept the Motorola STX Type I for extras and the Town of Sunset Police Department is in need of Type I radios, and it is therefore in the best interest of the Lafayette City-Parish Consolidated Government to donate said property; and

WHEREAS, disposal of the above radios are made in accordance with Article VII, Section 14 (E) of the Louisiana Constitution, and La. R.S. 38:2319.21, which allows the donation or exchange of movable surplus property between or among political subdivisions whose functions include public safety.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this ordinance.

SECTION 2: The Lafayette City-Parish President, L. J. Durel, Jr., be and he is hereby authorized, empowered and directed to donate ten (10) Motorola STX Type I Portable Radios, microphones and chargers, which are surplus movable property no longer needed for public purposes, to the Town of Sunset Police Department, in accordance with the above.

SECTION 3: It is specifically recognized that all requirements of State law pertaining to the disposal of surplus property including notice of this proposed ordinance to the public shall be adhered to.

SECTION 4: Any opposition to this ordinance shall be made in writing and filed with the Office of the Clerk of the Lafayette City-Parish Council within fifteen (15) days of first publication.

EXHIBIT 6

SECTION 5: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 6: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon override of a veto, and ten (10) days from advertisement of the final adoption in accordance with State law governing the disposal of the surplus public property.

* * * * *

EXHIBIT 6A

RADIOS AND ACCESSORIES FOR DONATION TO THE TOWN OF SUNSET
POLICE DEPARTMENT

DESCRIPTION	SERIAL NUMBER	TAG NUMBER
1. Motorola STX Portable Radio	678ANN0010	23707
2. Motorola STX Portable Radio	626ALU1090	22738
3. Motorola STX Portable Radio	626ALU1071	22752
4. Motorola STX Portable Radio	626ALU1092	22735
5. Motorola STX Portable Radio	626ALU1083	22758
6. Motorola STX Portable Radio	626ALU1084	28575
7. Motorola STX Portable Radio	626ALU1102	22792
8. Motorola STX Portable Radio	678APC0074	24128
9. Motorola STX Portable Radio	678APS1456	24532
10. Motorola STX Portable Radio	678APS1462	24537
11. 10 Motorola PS Microphones	Model 6050C	N/A
12. Motorola STX Rapid Charger	N/A	22865
13. Motorola STX Rapid Charger	N/A	22892
14. Motorola STX Rapid Charger	N/A	22858
15. Motorola STX Rapid Charger	N/A	25293
16. Motorola STX Rapid Charger	N/A	25353
17. Motorola STX Rapid Charger	N/A	25350
18. Motorola STX Rapid Charger	N/A	25333
19. Motorola STX Rapid Charger	N/A	23738
20. Motorola STX Rapid Charger	N/A	22869
21. Motorola STX Rapid Charger	N/A	25351

NOTE: NO ANTENNAS OR HOLDERS ARE INCLUDED IN THE ITEMS TO BE
DONATED.

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL REQUESTING THAT THE STATE MINERAL BOARD LEASE A TRACT OF LAND IN WHICH THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT OWNS CERTAIN PARCELS IN SECTIONS 19, 75, AND 76, TOWNSHIP 10 SOUTH, RANGE 4 EAST, LAFAYETTE PARISH, LOUISIANA, FOR THE DEVELOPMENT AND PRODUCTION OF MINERALS, OIL AND GAS IN ACCORDANCE WITH LA R.S. 30:124, *ET. SEQ.* (PROPERTY GENERALLY LOCATED BETWEEN DUHON RD. [LA 724] AND JOHNSTON ST. [U.S. 167 S], NEAR TOUCHET RD. AND W. BROUSSARD RD)

← p. 5

BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The Lafayette City-Parish Consolidated Government is the owner of certain lands, highways, rights-of-way and roads not presently under mineral lease, situated in Sections 19, 75, and 76, Township 10 South, Range 4 East, Lafayette Parish, Louisiana and being located within the following described boundaries:

All of the mineral rights, title and interest in any lands, highways, rights- of-way and roads owned by and not presently under mineral lease on April 9, 2003, from the Lafayette City-Parish Consolidated Government and being more fully described as follows:

Beginning at a point having Coordinates of X = 1,759,307.62 and Y = 541,508.07; thence South 88 degrees 25 minutes 06 seconds West 2,918.56 feet to a point having Coordinates of X = 1,756,390.18 and Y = 541,427.51; thence North 72 degrees 34 minutes 51 seconds East 360.36 feet to a point having Coordinates of X = 1,756,734.01 and Y = 541,535.39; thence North 63 degrees 31 minutes 41 seconds East 594.67 feet to a point having Coordinates of x = 1,757,266.33 and Y = 541,800.47; thence North 56 degrees 07 minutes 39 seconds East 897.50 feet to a point having Coordinates of X = 1,758,011.50 and Y = 542,300.68; thence North 52 degrees 21 minutes 42 seconds East 1,392.85 feet to a point having Coordinates of X = 1,759,114.48 and Y = 543,151.26; thence North 48 degrees 49 minutes 31 seconds East 797.60 feet to a point having Coordinates of X = 1,759,714.83 and Y = 543,676.37; thence East 47.62 feet to a point having Coordinates of X = 1,759,762.46 and Y = 543,676.37; thence South 11 degrees 50 minutes 49 seconds West 2,215.49 feet to the point of beginning, containing approximately 3 acres, excluding beds and bottoms of all navigable waters, as shown outlined in red on a plat on file in the Office of Mineral Resources, Department of Natural Resources. All bearings, distances and coordinates are based on Louisiana Coordinate System Of 1927 (South Zone).

SECTION 2: The Lafayette City-Parish Consolidated Government hereby authorizes the nomination of the above described property through the State Mineral Board for lease for the development and production of minerals, oil and gas on said property for and on behalf of the Lafayette City-Parish Consolidated Government to the extent of its interest therein, in accordance with the La R.S. 30:124, *et. seq.*

SECTION 3: Any mineral lease granted by the State Mineral Board shall reflect the Lessor as the Lafayette City-Parish Consolidated Government.

SECTION 4: The name to appear as applicant in the Notice of Publication is Larry S. Minter, Inc.

SECTION 5: Said lease must be subject to the provision that there shall be no drilling or surface operations on the lands vested in the Lafayette City-Parish Consolidated Government.

SECTION 6: Said lease must further provide that the lessee, or any assignee, shall be required to obtain consent from the Lafayette City-Parish Consolidated Government prior to the execution of any assignment.

SECTION 7: Said lease must further provide that the lessee shall at all times comply with all applicable environmental and wetlands laws and regulations promulgated by the federal government, the State of Louisiana, and/or any department, office, or agency thereof, and that the lessee shall obtain all licenses and/or permits required under such laws and regulations prior to commencement of any operations affecting the leased property.

SECTION 8: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

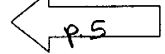
SECTION 9: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

Original

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE FY
04/05 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT BY TRANSFERRING \$224,452 FROM HANES/ANCELET DRAINAGE
PROJECT TO CITY ASPHALT OVERLAY PROJECT (DISTRICT 3)



BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 04/05 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$224,452 from Hanes/Ancelot Drainage Project to City Asphalt Overlay Project.

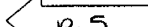
SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

Red-lined copy

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY 04/05 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY TRANSFERRING \$224,452 FROM
HANES/ANCELET DRAINAGE PROJECT TO ~~RESERVE CITY ASPHALT OVERLAY
PROJECT (DISTRICT 3)~~ 

BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 04/05 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$224,452 from Hanes/Ancelet Drainage Project to Reserve City Asphalt Overlay Project.

SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

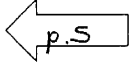
SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

Revised copy

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY 04/05 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY TRANSFERRING \$224,452 FROM
HANES/ANCELET DRAINAGE PROJECT TO RESERVE (DISTRICT 3)**



BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 04/05 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$224,452 from Hanes/Ancelet Drainage Project to Reserve .

SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-074-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
CREATING THE LAFAYETTE CHARTER COMMISSION FOR THE
PURPOSE OF REVIEWING, STUDYING AND PROPOSING EITHER
REVISIONS, ADDITIONS OR AMENDMENTS TO THE HOME RULE
CHARTER OF LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT OR TO PREPARE AND PROPOSE ALTERNATE
CHARTERS FOR THE CITY OF LAFAYETTE AND FOR THE PARISH
OF LAFAYETTE**

← p. 5 of 6

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, although the Home Rule Charter of the Lafayette City-Parish Consolidated Government (the “Home Rule Charter”) was adopted in 1992 and became effective in June, 1996, it has never been amended in the manner contemplated by Section 7-03 thereof; and

WHEREAS, experience gained by operating under the Home Rule Charter since it became effective in 1996 has indicated certain areas or provisions of the Home Rule Charter which might be clarified, modified or restructured in the interest of the general welfare, safety, health, peace and good order of the City of Lafayette, the Parish of Lafayette and the citizens of the city and the parish; and

WHEREAS, Article VI, Section 5(A) of the Louisiana Constitution of 1974 provides that “any local governmental subdivision may draft, adopt, or amend a home rule charter in accordance with this Section, and further provides that “[t]he governing authority of a local governmental subdivision may appoint a commission to prepare and propose a charter or an alternate charter, or it may call an election to elect such a commission.”; and

WHEREAS, La. R.S. 33:1395A provides that “[a]ny parish or municipality may draft, adopt, or amend a home rule charter,” and further provides that “the method to be used is the charter commission, which can either be appointed by the governing body or elected by the people.”; and

WHEREAS, La. R.S. 33:1395.1 specifies the composition and manner of appointment of a commission created to consider amendments to a home rule charter; and

WHEREAS, Section 7-07 of the Home Rule Charter permits the Lafayette City-Parish Council to create, by ordinance, administrative boards and commissions in accordance with general state law; and

WHEREAS, the Lafayette City-Parish Council believes that a Charter Commission should be appointed for the purpose of reviewing and studying the Home Rule Charter and suggesting either proposed revisions, additions or amendments to the Home Rule Charter or to prepare and propose alternate charters for the City of Lafayette and for the Parish of Lafayette,

which proposals will then be submitted for ratification to the qualified electors of the City-Parish government at an election already authorized for other purposes or at a special election called by the council.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

SECTION 2: The Lafayette City-Parish Council hereby creates and establishes the Lafayette Charter Commission (the “Commission”) for the purpose of reviewing and studying the Home Rule Charter and suggesting either proposed revisions, additions or amendments to the Home Rule Charter or to prepare and propose alternate charters for the City of Lafayette and for the Parish of Lafayette, which proposals will then be submitted for ratification to the qualified electors of the City-Parish government at an election already authorized for other purposes or at a special election called by the Lafayette City-Parish Council, in the manner provided by applicable law.

SECTION 3: The creation, organization and operation of the Commission shall be, as follows:

- (a) The Commission shall consist of nine (9) persons, each of whom shall be a resident and a qualified voter of and domiciled in Lafayette Parish at the time of appointment, and must remain a registered voter and domiciled in Lafayette Parish during his or her term of office. No elected official shall serve as a member of the Commission, nor shall any employee of the Lafayette City-Parish Consolidated Government or any person who, at the time of appointment, has a contractual relationship with the Lafayette City-Parish Consolidated Government. Commission members shall be appointed, as follows:
 - (1) The City-Parish Council shall appoint seven (7) members, four (4) of whom shall reside in the City of Lafayette and at least one (1) of whom shall be a member of a minority race, and three (3) of whom shall reside outside of any municipality in the Parish of Lafayette and at least one (1) of whom shall be a member of a minority race.
 - (2) The Lafayette City-Parish President shall appoint two (2) Commission members, one (1) of whom shall reside in the City of Lafayette and one (1) of whom shall reside outside of any municipality in the Parish of Lafayette.
- (b) The members of the Commission shall take office immediately after appointment. The terms of Commission members shall expire with either the expiration of nine (9) months from the appointment of the Commission without the drafting and filing of a proposal(s), or the adoption or rejection of the proposal(s), whichever first occurs. The Clerk of Court shall administer an

oath of office to each Commission member. At the initial meeting of the Commission, the Chair of the Council or his designee (who may be a member of the Commission) shall preside as Acting Chair for the purpose of calling the meeting to order, directing the administration of the oath of office and the election of a Chair in the manner specified in subsection (f) of Section 3 of this ordinance.

- (c) Except as provided in subsection (b) above, each member of the Commission shall hold office until a charter is either adopted or rejected by the qualified electors of the City-Parish government, and any vacancy in the membership of the Commission shall be filled within thirty (30) days of such vacancy by appointment in the manner provided for the appointment of the member whose position becomes vacant.
- (d) It shall be the duty of the Commission to study and prepare either revisions, additions or amendments to the Home Rule Charter or to prepare and propose alternate charters for the City of Lafayette and for the Parish of Lafayette, and to file such proposals with the Clerk of the Lafayette City-Parish Council and the Lafayette City-Parish President. Proposal(s) shall be approved by a majority vote of the membership of the Commission as a condition precedent to filing as provided in this Section. The Commission shall file such proposal(s) no later than nine (9) months from the appointment of the Commission. Upon the filing of proposal(s) in the manner specified above, the Lafayette City-Parish Council shall promptly take all actions as required by law for the calling of an election to consider the proposal(s).
- (e) Commission members shall serve without compensation. The Commission shall have authority to employ such experts, employees, and consultants as it may deem necessary to assist the Commission in the discharge of its responsibility to the extent that funds are made available; however, all proposed expenditures shall have prior approval by the Lafayette City-Parish Council.
- (f) The Commission shall have complete and sole authority to elect a chairman and any other officers as it may deem necessary from the membership of such Commission by majority vote of its total membership.
- (g) Unless a quorum is present, the Commission shall not take any binding or final action on any item. A quorum shall be defined as a majority of the total membership of the Commission. The approval of a majority of the total membership shall be required for the Commission to take official action on any matter.
- (h) The Commission shall conduct its business pursuant to Robert's Rules of Order and may adopt such other procedural rules as it deems necessary. Meetings shall be held in accordance with the Louisiana Open Meetings Law, La. R.S. 42:4.1, *et seq.*
- (i) The Lafayette City-Parish Attorney or his designee shall serve as the legal advisor to the Commission. All requests, questions or inquiries directed to the Lafayette City-Parish Attorney or his designee are to be communicated through the Chair of the Commission.
- (j) It is the intention of the Lafayette City-Parish Council to afford wide latitude and unfettered discretion, subject to all general laws of the state applicable to municipalities and parishes, to the

Commission in studying and proposing revisions, additions or amendments to, or the repeal or replacement of, the Home Rule Charter. To that end, the Commission is empowered to propose the repeal or replacement of the Home Rule Charter or particular revisions, additions or amendments to the Home Rule Charter, by either a single plan or to propose alternative plans which may consist of two (2) or more plans of government for the City of Lafayette and/or the Parish of Lafayette, as aforesaid. If and to the extent that the Commission proposes a repeal of the Home Rule Charter, it shall be the duty of the Commission to propose Charters or plans of government for the City of Lafayette and for the Parish of Lafayette.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

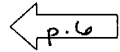
SECTION 5: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

Red-lined copy

ORDINANCE NO. O-162-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING ORDINANCE NO. O-074-XXXX WHICH CREATED THE LAFAYETTE CHARTER COMMISSION FOR THE PURPOSE OF REVIEWING, STUDYING AND PROPOSING EITHER REVISIONS, ADDITIONS OR AMENDMENTS TO THE HOME RULE CHARTER OF LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT OR TO PREPARE AND PROPOSE ALTERNATE CHARTERS FOR THE CITY OF LAFAYETTE AND FOR THE PARISH OF LAFAYETTE



BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, the Lafayette City-Parish Council previously adopted Ordinance No. O-074-XXXX which created and established the Lafayette Charter Commission (the "Commission") for the purpose of reviewing and studying the Home Rule Charter and suggesting either proposed revisions, additions or amendments to the Home Rule Charter or to prepare and propose alternate charters for the City of Lafayette and for the Parish of Lafayette, which proposals would then be submitted for ratification to the qualified electors of the City-Parish government at an election already authorized for other purposes or at a special election called by the Lafayette City-Parish Council, in the manner provided by applicable law; and

WHEREAS, Section 3(c) of the Ordinance No. O-074-XXXX provides that "... any vacancy in the membership of the Commission shall be filled within thirty (30) days of such vacancy by appointment in the manner provided for the appointment of the member whose position becomes vacant;" and

WHEREAS, the Lafayette City-Parish Council desires to change the means by which a vacancy in the Commission might be filled as provided by La. R.S. 33:1395.1 (A); and

WHEREAS, Section 3(h) of the Ordinance No. O-074-XXXX provides that "the Commission shall conduct its business pursuant to Robert's Rules of Order and may adopt such other procedural rules as it deems necessary;" and

WHEREAS, the Lafayette City-Parish Council also desires to change the means by which the Commission will conduct its meetings/business in order to allow for more flexibility;

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this ordinance.

Red-lined copy

SECTION 2: ~~Section 3(c) and Section 3(h) of Ordinance No. O-074-XXXX isare amended~~

so as to read as follows, to-wit:

(c) ~~Except as provided in subsection (b) above, each member of the Commission shall hold office until a charter is either adopted or rejected by the qualified electors of the City-Parish government, and any vacancies in the Commission shall be filled by appointment of the remaining members of the Commission with the successor to be from the same classification or category, and to be appointed in the same manner, as the member who is vacating the office being filled.~~

(h) All meetings of the Commission shall be conducted in accordance with the rules set forth by the presiding Chair, unless a preferential motion is made and seconded and voted affirmatively by a majority (5) of the members of the Commission that Robert's Rules of Order be used, in which event Robert's Rules of Order shall be used to conduct the remainder of the meeting and any matter then under consideration. Meetings shall be held in accordance with the Louisiana Open Meetings Law, La. R.S. 42:4.1 *et seq.*

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

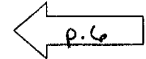
SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

Revised copy

ORDINANCE NO. O-162-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH
COUNCIL AMENDING ORDINANCE NO. O-074-XXXX WHICH
CREATED THE LAFAYETTE CHARTER COMMISSION FOR
THE PURPOSE OF REVIEWING, STUDYING AND PROPOSING
EITHER REVISIONS, ADDITIONS OR AMENDMENTS TO THE
HOME RULE CHARTER OF LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT OR TO PREPARE AND
PROPOSE ALTERNATE CHARTERS FOR THE CITY OF
LAFAYETTE AND FOR THE PARISH OF LAFAYETTE**



BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, the Lafayette City-Parish Council previously adopted Ordinance No. O-074-XXXX which created and established the Lafayette Charter Commission (the “Commission”) for the purpose of reviewing and studying the Home Rule Charter and suggesting either proposed revisions, additions or amendments to the Home Rule Charter or to prepare and propose alternate charters for the City of Lafayette and for the Parish of Lafayette, which proposals would then be submitted for ratification to the qualified electors of the City-Parish government at an election already authorized for other purposes or at a special election called by the Lafayette City-Parish Council, in the manner provided by applicable law; and

WHEREAS, Section 3(c) of the Ordinance No. O-074-XXXX provides that “. . . any vacancy in the membership of the Commission shall be filled within thirty (30) days of such vacancy by appointment in the manner provided for the appointment of the member whose position becomes vacant;” and

WHEREAS, the Lafayette City-Parish Council desires to change the means by which a vacancy in the Commission might be filled as provided by La. R.S. 33:1395.1 (A); and

WHEREAS, Section 3(h) of the Ordinance No. O-074-XXXX provides that “the Commission shall conduct its business pursuant to Robert’s Rules of Order and may adopt such other procedural rules as it deems necessary;” and

WHEREAS, the Lafayette City-Parish Council also desires to change the means by which the Commission will conduct its meetings/business in order to allow for more flexibility.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

Revised copy

SECTION 2: Section 3(c) and Section 3(h) of Ordinance No. O-074-XXXX are amended so as to read as follows, to-wit:

- (c) Except as provided in subsection (b) above, each member of the Commission shall hold office until a charter is either adopted or rejected by the qualified electors of the City-Parish government, and any vacancies in the Commission shall be filled by appointment of the remaining members of the Commission with the successor to be from the same classification or category, and to be appointed in the same manner, as the member who is vacating the office being filled.
- (h) All meetings of the Commission shall be conducted in accordance with the rules set forth by the presiding Chair, unless a preferential motion is made and seconded and voted affirmatively by a majority (5) of the members of the Commission that Robert's Rules of Order be used, in which event Robert's Rules of Order shall be used to conduct the remainder of the meeting and any matter then under consideration. Meetings shall be held in accordance with the Louisiana Open Meetings Law, La. R.S. 42:4.1 *et seq.*

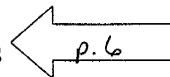
SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY 10/11 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY INCREASING THE USE OF PY FUND
BALANCE BY \$100,000 AND APPROPRIATING WITHIN THE TRAFFIC AND
TRANSPORTATION DEPARTMENT TO FUND DRIVEWAY MODIFICATIONS**



BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 10/11 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing the use of PY Fund Balance by \$100,000 and appropriating within the Traffic and Transportation Department to fund driveway modifications.

SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

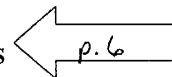
SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY 10/11 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY INCREASING THE USE OF PY FUND
BALANCE BY \$100,000 AND APPROPRIATING WITHIN THE TRAFFIC AND
TRANSPORTATION DEPARTMENT TO FUND DRIVEWAY MODIFICATIONS



BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY 10/11 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing the use of PY Fund Balance by \$100,000 and appropriating within the Traffic and Transportation Department to fund driveway modifications.

SECTION 2: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

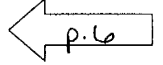
SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING CHAPTER 38, "FIRE PREVENTION AND PROTECTION,"
ARTICLE I, "IN GENERAL," SECTION 38-1, "CODE ADOPTION," OF
THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT
CODE OF ORDINANCES TO ADOPT THE 2009 EDITION OF THE
INTERNATIONAL FIRE CODE AND CERTAIN AMENDMENTS
THERETO AND TO ALLOW FOR AMENDMENTS TO BE MADE
FROM TIME TO TIME BY ORDINANCE**



BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, Lafayette City-Parish Consolidated Government adopted that certain code known as the 2006 International Fire Code, including amendments, thereto for the purpose of prescribing regulations governing conditions that are hazardous to life and property from fire or explosion; and

WHEREAS, since the enactment of the 2006 International Fire Code, a 2009 Edition of the International Fire Code has been promulgated by the International Code Council which would provide a more modern version of the Fire Code prescribing up-to-date regulations governing conditions hazardous to life and property from fire or explosion; and

WHEREAS, with the enactment of the 2009 International Fire Code, there may be instances where amendments to the 2009 International Fire Code will be needed from time to time in order to effectuate its purpose; and

WHEREAS, Section 2-11A(1) of the Home Rule Charter for the Lafayette City-Parish Consolidated Government provides that the Lafayette City-Parish Council shall adopt a code by ordinance; and

WHEREAS, Chapter 38, "Fire Prevention and Protection," Article I, "In General," Section 38-1, "Code Adoption," of the Lafayette City-Parish Consolidated Government Code of Ordinances needs to be amended to adopt the 2009 International Fire Code and to allow for amendments to be made to the 2009 International Fire Code from time to time by ordinance.

NOW THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this ordinance.

SECTION 2: Chapter 38, "Fire Prevention and Protection," Article I, "In General," Section 38-1, "Code Adoption," of the Lafayette City-Parish Consolidated Government Code of Ordinances is hereby amended to read, as follows:

Sec. 38-1. Code adoption.

- (a) There is hereby adopted for the city, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, that certain code known as the 2009 International Fire Code recommended by the National Board of Underwriters, being particularly the 2009 edition and the whole thereof, including amendments thereto, and the Louisiana State Fire Marshal Act, La. R.S. 40:1561, et. seq., including Title 55 of the Louisiana Administrative Code, "Public Safety," Part V. "Fire Protection," copies of which codes are filed in the Office of the Clerk of the Lafayette City-Parish Council, and the same is hereby adopted and incorporated as fully as if set out at length herein, and the provisions thereof shall be confined and controlling within the corporate limits of the city.
- (b) The 2009 International Fire Code may be amended from time to time by ordinance with copies of the amendments to be filed in the Office of the Clerk of the Lafayette City-Parish Council and the Fire Prevention Bureau.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY ADDING A SECTION 34-80 TO PROVIDE AN ALTERNATIVE PROCEDURE FOR DISPOSAL OF JUNK, WRECKED OR USED AUTOMOBILES OR MOTOR VEHICLES PURSUANT TO LA. R.S. 33:4876

← p. 7

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, the Lafayette City-Parish Council has previously adopted ordinances regulating the location and storage of junked motor vehicles on public and private property; and

WHEREAS, under the present provisions of the Lafayette City-Parish Consolidated Government Code of Ordinances, any junked motor vehicle which is seized or otherwise held by the Lafayette City-Parish Consolidated Government must be held for a period of three months prior to being considered abandoned; and

WHEREAS, the storage of such motor vehicles is unduly expensive and accounts for a vast majority of the costs involved in the disposal of junked and abandoned motor vehicles; and

WHEREAS, under State law, and in particular La. R.S. 33:4876, certain junked motor vehicles may be disposed of without a lengthy holding period; and

WHEREAS, the Lafayette City-Parish Council deems it to be in the public interest to permit the disposal of junk, wrecked or used automobiles or motor vehicles without a lengthy storage period as permitted in the aforementioned statute.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this ordinance.

SECTION 2: The Lafayette City-Parish Consolidated Government Code of Ordinances is hereby amended to add Section 34-80, which Section shall read as follows:

34-80 Sale by Lafayette City-Parish Consolidated Government where Vehicle is a Total Loss

The term Ajunk, wrecked or used automobiles or motor vehicles@ as used herein shall mean any motor vehicle which is totally inoperable, left unattended on any unused portion of any occupied lot, neutral ground, street or sidewalk, and is so damaged or dismantled as to be a total loss. The term Atotal loss@ shall mean that the cost to repair a damaged or dismantled vehicle exceeds the junk value of said vehicle, as determined by any recognized national appraisal book. Any such junk, wrecked or used automobile or motor vehicle may be removed and disposed of after notice of not less than ten days either placed on the vehicle itself or given to the owner, if known. Any vehicle which remains on the public way or private property after notice given as provided herein shall be considered as public property and shall be disposed of by the Public Works Department. Said department is hereby given authority to dispose of such motor vehicles as qualify as total losses by any of the following means, to wit:

EXHIBIT 14

- A. Sell such vehicle for such sum as any third party may be willing to pay.
- B. Cause said motor vehicle to be delivered to a salvage or scrap facility and surrendered as scrap in the event that the department is unable to find any third party willing to pay for the vehicle.
- C. Negotiate with any towing company or companies an agreement or agreements whereby the towing company or companies shall remove the vehicle in consideration of the company receiving any salvage value which may be obtained therefrom.
- D. Otherwise dispose of said vehicle in the most cost effective means possible, including payment of reasonable fees to any third party willing to accept same, if no party is willing to either pay for same or accept same for salvage vehicle.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt of the Lafayette City-Parish President without signature or veto, or upon override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. 0-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY REPEALING ARTICLE X, "ELECTRONIC ENFORCEMENT," DIVISION 1, "RED LIGHT RUNNING," SECTION 86-183, "TRAFFIC SAFETY FUND," AND DIVISION 2, "VEHICLE SPEED," SECTION 86-190, "TRAFFIC SAFETY FUND" AND REPLACING WITH NEW SECTIONS 86-183 AND 86-190, EACH ENTITLED, "CITY-PARISH COUNCIL RESERVE SAFETY FUND," TO DIRECT THAT THE PENALTIES, FEES AND FINES GENERATED FROM VIOLATIONS ENFORCED BY A PHOTOGRAPHIC TRAFFIC SIGNAL ENFORCEMENT SYSTEM AND VEHICLE SPEED ENFORCEMENT SYSTEM BE DEPOSITED INTO THE CITY-PARISH COUNCIL RESERVE SAFETY FUND

← p. 7

BE IT ORDAINED by the Lafayette City-Parish Council that:

SECTION 1: Ordinance Nos. O-257-2007 and O-280-2007 established Chapter 86, "Traffic and Safety," Article X, "Electronic Enforcement" of the Lafayette City-Parish Consolidated Government Code of Ordinances relating to the imposition of a civil penalty for violations enforced by a photographic traffic signal enforcement system and vehicle speed enforcement system.

SECTION 2: It has been determined that Sections 86-183 and 86-190 should be repealed and replaced with the following language:

"Sec. 86-183. City-Parish Council Reserve Safety Fund

The penalties, fines and fees collected from the imposition of civil liability under this article shall be deposited into the City-Parish Council Reserve Safety Fund. Funds derived from the program shall be expended first for the costs of the System (payment to the vendor/operator of the System, public relations, and general implementation of the program). After satisfying this requirement, remaining funds may be used for the following, including, but not limited to: traffic or pedestrian public safety programs, intersection safety improvements, driver education, police officers dedicated to traffic safety, police officers to address unusual occurrences and circumstances in residential neighborhoods, police officers dedicated to public safety and public welfare and the purchase/acquisition of movable or immovable property that aids and/or contributes to public safety and welfare. Expenditures from the City-Parish Council Reserve Safety Fund shall be in accordance with the Lafayette City-Parish Council's normal approval of proposed expenditures during the budget process as prescribed by the Lafayette City-Parish Consolidated Government Home Rule Charter.

Sec. 86-190. City-Parish Council Reserve Safety Fund.

The penalties, fines, and fees collected from the imposition of civil liability under this article shall be deposited into the City-Parish Council Reserve Safety Fund.. Funds derived from the program shall be expended first for the costs of the system (payment to the vendor/operator of the system, public relations, and general implementation of the program). After satisfying this requirement, remaining funds may be used for the following, including, but not limited to: traffic or pedestrian public safety programs, intersection safety improvements, driver education, police officers dedicated to

traffic safety, police officers to address unusual occurrences and circumstances in residential neighborhoods, police officers dedicated to public safety and public welfare and the purchase/acquisition of movable or immovable property that aids and/or contributes to public safety and welfare. Expenditures from the City-Parish Council Reserve Safety Reserve shall be in accordance with the city-parish council's normal approval of proposed expenditures during the budget process as prescribed by the Lafayette City-Parish Consolidated Government Home Rule Charter.”

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY _____ OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT
OF _____ RECEIVED FROM _____ AND APPROPRIATING
WITHIN THE _____**

← p. 8

BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: The FY _____ operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing revenues in the amount of _____ received from _____ and appropriating within the _____.

SECTION 2: The purpose of this grant (*state what the grant funds will be used for or the name of the program, etc.*)

SECTION 3: LCG Match information (*ex. There is no matching requirement for this grant*). If there are matching grant requirements, explain details.

SECTION 4: The Lafayette City-Parish Council hereby authorizes the Lafayette City-Parish President, or his designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

SECTION 5: This increase in revenues shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Lafayette City-Parish Council.

SECTION 6: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 7: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

p. 9

****RESOLUTION NO. R-XXX-XXXX**

p. 9

A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE LAFAYETTE PUBLIC UTILITIES AUTHORITY INFORMING THE STATE OF LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY THAT THE LAFAYETTE UTILITIES SYSTEM HAS TAKEN THE APPROPRIATE ACTION CONCERNING PERMIT REQUIREMENTS CONTAINED IN LPDES PERMITS NUMBERED LA0036382, LA0036374, LA0036391, AND LA0042561

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BE IT RESOLVED by the Lafayette City-Parish Council and the Lafayette Public Utilities Authority, that:

WHEREAS, the Lafayette City-Parish President of the Lafayette City-Parish Consolidated Government through the Utilities Director has reviewed the Municipal Water Pollution Prevention Environmental Audit Reports which are attached to this resolution; and

WHEREAS, the Lafayette City-Parish President of the Lafayette City-Parish Consolidated Government through the Utilities Director has urged its Lafayette Utilities System to make every effort to maximize the useful lives of its Publicly Owned Treatment Works (POTWs) through effective operation and maintenance utilizing qualified and well-trained personnel, through appropriate financial management, and through reduced wastewater flows and loadings when possible; and

WHEREAS, the Lafayette City-Parish President of the Lafayette City-Parish Consolidated Government through the Utilities Director will strive to provide timely planning and financing for future needs and growth of its POTWs prior to the occurrence of wastewater permit violations; and

WHEREAS, the Lafayette City-Parish President of the Lafayette City-Parish Consolidated Government through the Utilities Director is aware of the inflow/infiltration problem identified in the Municipal Water Pollution Prevention Environmental Audit Reports.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Lafayette City-Parish Council and the Lafayette Public Utilities Authority, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this resolution.

SECTION 2: The Lafayette City-Parish Council and the Lafayette Public Utilities Authority has urged its Lafayette Utilities System to take all actions the Lafayette Utilities System deems necessary to maintain the permit requirements in its LPDES permits numbered LA0036382, LA0036374, LA0036391, and LA0042561.

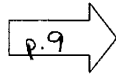
SECTION 3: The Lafayette City-Parish Council and the Lafayette Public Utilities Authority have urged its Lafayette Utilities System to take all action the Lafayette Utilities

System deems necessary to comply with inflow/infiltration compliance schedules and other matters contained in Administrative Order Docket Numbers VI-96-1226, VI-98-0128, and CWA-06-2003-1789, issued by the United States Environmental Protection Agency.

SECTION 4: The Lafayette City-Parish Council and the Lafayette Public Utilities Authority inform the State of Louisiana Department of Environmental Quality that said Lafayette City-Parish President of the Lafayette City-Parish Consolidated Government through the Utilities Director has taken the foregoing actions concerning the permit requirements contained in LPDES permits numbered LA0036382, LA0036374, LA0036391, and LA0042561.

SECTION 5: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the results were as follows:



LPUA:

YEAS: Shelvin, Boudreaux, Doré

NAYS: None

ABSENT: Bertrand, Patin

ABSTAIN: None

COUNCIL:

YEAS: Morrison, Castille, Shelvin, Boudreaux, Bellard, Doré, Theriot

NAYS: None

ABSENT: Bertrand, Patin

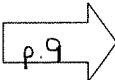
ABSTAIN: None

AND the resolution was declared adopted on the _____ day of _____ 2011.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

RESOLUTION NO. R-XXX-XXXX

 **A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL
AUTHORIZING LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT TO
DISPOSE OF SURPLUS PROPERTY (WATER/WASTEWATER SAMPLER)**

 **BE IT RESOLVED** by the Lafayette City-Parish Council, that:

SECTION 1: The Lafayette City-Parish Consolidated Government owns and is presently holding certain items described below which are no longer needed for public purposes and is therefore surplus property:

One (1) Streamline 800SL Portable Water/Wastewater Sampler
Serial No. B11913226 Tag #27842

SECTION 2: It is not economically feasible for the Lafayette City-Parish Consolidated Government to keep or maintain this surplus property, and it is therefore in the best interest of the Lafayette City-Parish Consolidated Government to dispose of said property.

SECTION 3: The property listed above is hereby declared surplus property and is no longer needed for public purposes.

SECTION 4: The Lafayette City-Parish President, L. J. Durel, Jr., be and he is hereby authorized, empowered and directed to sell one (1) water/wastewater sampler for a price of \$830.51 in trade towards the purchase of a new Sigma 900 Max Auto Sampler from HACH Company.

SECTION 5: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on this ____ day of _____, 2006.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

RESOLUTION NO. R-XXX-XXXX

**A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL ENCOURAGING
ALL CITIZENS TO ATTEND EVENTS FOR THE CREOLE CULTURE DAY ON
SATURDAY, JUNE 4, 2005 TO BE HELD AT VERMILIONVILLE**

p. 9

BE IT RESOLVED by the Lafayette City-Parish Council, that:

WHEREAS, Lafayette Parish is culturally diverse and the rich creole culture is a vital component of this diversity; and

WHEREAS, there is no official day to recognize the contributions the Creole culture makes in Lafayette Parish; and

WHEREAS, a number of cultural entities support and endorse the establishment of a Creole Culture Day; and

WHEREAS, June 5, 2005 has been designated as "Creole Culture Day; and

WHEREAS, a celebration for Creole Culture Day will take place at Vermilionville on Saturday, June 4, 2005.

p. 9

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are adopted as part of this resolution.

SECTION 2: All citizens are encouraged to attend the events to be held on Saturday, June 4, 2005 at Vermilionville in promotion of this component of Lafayette's diversity.

SECTION 3: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

p. 9

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

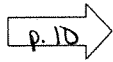
ABSTAIN:

AND the resolution was declared adopted on this __ day of _____, 2005.

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NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

EMERGENCY ORDINANCE NO. O-XXX-XXXX



**AN EMERGENCY ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
AMENDING THE FY 02/03 OPERATING BUDGET OF THE LAFAYETTE CITY-
PARISH CONSOLIDATED GOVERNMENT BY TRANSFERRING \$550,000 FROM
BOTH THE CITY AND PARISH GENERAL FUNDS TO THE HURRICANE LILI FUND
BY INCREASING PY FUND BALANCE AND INCREASING THE DEBRIS REMOVAL
APPROPRIATION \$1,100,000**

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, Hurricane Lili made landfall in Lafayette Parish, Louisiana on Thursday, October 3, 2002 causing devastation and extensive damage to the citizens of Lafayette Parish, Louisiana including an unprecedented amount of storm debris such as tree limbs, downed trees, splintered wood, tin and siding ripped from structures, etc.; and

WHEREAS, it is necessary to collect and dispose of this storm debris in order to protect the public life, health, property and safety of the residents and citizens of Lafayette Parish, Louisiana; and

WHEREAS, the Home Rule Charter of the Lafayette City-Parish Consolidated Government allows for the passage of an emergency ordinance to address a public emergency affecting life, health, property and/or safety as well as to make an emergency appropriation, through an emergency ordinance, of emergency funding needed to address the emergency; and

WHEREAS, in order to meet this public necessity and the existence of the public emergency an Emergency Ordinance (O-276-2002) was adopted to recognize the use of all contractual services which are necessary with reference to the storm debris collection and disposal and to provide for the funding therefore; and

WHEREAS, the revised estimates of collection and disposal costs exceed the original estimates; and

WHEREAS, the Lafayette City-Parish President has declared that the existence of Hurricane Lili and its aftermath is a local emergency which affects the public life, health, property and safety of the citizens of Lafayette Parish, Louisiana and the Lafayette City-Parish Council does also recognize that the occurrence of Hurricane Lili and its aftermath is also a public emergency affecting the public life, health, property and safety of the citizens of Lafayette Parish, Louisiana.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council that:

SECTION 1: All of the aforescribed AWhereas@ clauses are adopted as part of this ordinance.

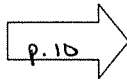
SECTION 2: The FY 02/03 Operating Budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$550,000 from both the City and Parish General Funds by increasing PY Fund Balances and increasing the debris removal appropriation \$1,100,000.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX



**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AMENDING THE
FY 02/03 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH
CONSOLIDATED GOVERNMENT BY TRANSFERRING \$550,000 FROM BOTH THE
CITY AND PARISH GENERAL FUNDS TO THE HURRICANE LILI FUND BY
INCREASING PY FUND BALANCE AND INCREASING THE DEBRIS REMOVAL
APPROPRIATION \$1,100,000**

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, Hurricane Lili made landfall in Lafayette Parish, Louisiana on Thursday, October 3, 2002 causing devastation and extensive damage to the citizens of Lafayette Parish, Louisiana including an unprecedented amount of storm debris such as tree limbs, downed trees, splintered wood, tin and siding ripped from structures, etc., and

WHEREAS, it is necessary to collect and dispose of this storm debris in order to protect the public life, health, property and safety of the residents and citizens of Lafayette Parish, Louisiana; and

WHEREAS, in order to meet this public necessity and the existence of the public emergency an emergency Ordinance (O-276-2002) was adopted to recognize the use of all contractual services which are necessary with reference to the storm debris collection and disposal and to provide for the funding therefore; and

WHEREAS, the revised estimates of collection and disposal costs exceed the original estimates; and

WHEREAS, the Lafayette City-Parish President has declared that the existence of Hurricane Lili and its aftermath is a local emergency which affects the public life, health, property and safety of the citizens of Lafayette Parish, Louisiana and the Lafayette City-Parish Council does also recognize that the occurrence of Hurricane Lili and its aftermath is also a public emergency affecting the public life, health, property and safety of the citizens of Lafayette Parish, Louisiana.

NOW, THEREFORE, BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION 1: All of the aforescribed AWhereas@ clauses are adopted as part of this ordinance.

SECTION 2: The FY 02/03 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by transferring \$550,000 from both the City and Parish General Funds by increasing PY Fund Balances and increasing the debris removal appropriation \$1,100,000.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette City-

EXHIBIT 18A

Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

RESOLUTION NO. R-XXX-XXXX(MPO)



**A RESOLUTION OF THE METROPOLITAN PLANNING ORGANIZATION (MPO)
FOR THE LAFAYETTE URBAN AREA, AUTHORIZING THE FILING OF AN
APPLICATION WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT UNDER THE 2005 TRANSPORTATION ENHANCEMENT
PROGRAM FOR THE CAMELLIA GREEN BICYCLE CONNECTOR AND ROADWAY
BUFFER**

BE IT RESOLVED by the Metropolitan Planning Organization (MPO) for the Lafayette Urban Area, that:

SECTION 1: The Louisiana Department of Transportation and Development (LA DOTD) has made available to communities in the state funds for building a more balanced transportation system that includes pedestrians and bicyclists.

SECTION 2: There is a need for local government to provide walking and bike paths as well as landscaping.

SECTION 3: The State of Louisiana disburses federal funding through the Louisiana Department of Transportation and Development.

SECTION 4: The Louisiana Department of Transportation and Development is taking applications for the Transportation Enhancement Program.

SECTION 5: The Lafayette City-Parish President is authorized to sponsor an application on behalf of the Lafayette City-Parish Consolidated Government for the LA DOTD Transportation Enhancement Program to assist in the funding of the Camellia Green Bicycle Connector and Roadway Buffer in Lafayette.

SECTION 6: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on this ____ day of _____, 2005.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

LAFAYETTE CITY-PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) JUSTIFICATION FOR REQUEST: TYPE TITLE OF ORDINANCE OR RESOLUTION

2) ACTION REQUESTED: Adoption of ordinance/resolution

3) COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY): _____

4) REQUESTED ACTION OF COUNCIL:

A) INTRODUCTION: _____

B) FINAL ADOPTION: _____

5) DOCUMENTATION INCLUDED WITH THIS REQUEST:

A) _____

B) _____

C) _____

D) _____

E) _____

6) FISCAL IMPACT:

_____ Fiscal Impact (Explain)

_____ No Fiscal Impact

RECOMMENDED BY:

DIRECTOR

APPROVED FOR AGENDA:

CHIEF ADMINISTRATIVE OFFICER

ORDINANCE NO. O-XXX-XXXX

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL
(DISTRICT X)**

BE IT ORDAINED by the Lafayette City-Parish Council, that:

SECTION XX: (Body of ordinance)

SECTION XX:

SECTION XX: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION XX: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

ORDINANCE NO. O-XXX-XXXX

AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL

BE IT ORDAINED by the Lafayette City-Parish Council, that:

WHEREAS, (body of ordinance) ; and

WHEREAS, ; and

WHEREAS, .

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council, that:

SECTION XX: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

SECTION XX:

SECTION XX:

SECTION XX: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION XX: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

****ORDINANCE NO. O-XXX-XXXX**

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE
LAFAYETTE PUBLIC UTILITIES AUTHORITY
(DISTRICT X)**

BE IT ORDAINED by the Lafayette City-Parish Council and the Lafayette Public Utilities Authority, that:

SECTION XX: (Body of ordinance)

SECTION XX:

SECTION XX: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION XX: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

****ORDINANCE NO. O-XXX-XXXX**

**AN ORDINANCE OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE
LAFAYETTE PUBLIC UTILITIES AUTHORITY
(DISTRICT X)**

BE IT ORDAINED by the Lafayette City-Parish Council and the Lafayette Public Utilities Authority, that:

WHEREAS, (body of ordinance) ; and

WHEREAS, ; and

WHEREAS,

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City-Parish Council and the Lafayette Public Utilities Authority, that:

SECTION XX: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

SECTION XX:

SECTION XX:

SECTION XX: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION XX: This ordinance shall become effective upon signature of the Lafayette City-Parish President, the elapse of ten (10) days after receipt by the Lafayette City-Parish President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

RESOLUTION NO. R-XXX-XXX

**A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL.....
(DISTRICT X)**

BE IT RESOLVED by the Lafayette City-Parish Council, that:

SECTION XX: (Body of resolution)

SECTION XX:

SECTION XX: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on the ____ day of _____ 2011.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

RESOLUTION NO. R-XXX-XXXX

A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL.....

BE IT RESOLVED by the Lafayette City-Parish Council, that:

WHEREAS, (body of resolution) ; and

WHEREAS, ; and

WHEREAS, .

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Lafayette City-Parish Council, that:

SECTION XX: All of the aforescribed “Whereas” clauses are adopted as part of this resolution.

SECTION XX:

SECTION XX:

SECTION XX: All resolutions, or parts thereof, in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on the ____ day of _____ 2011.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

****RESOLUTION NO. R-XXX-XXXX**

**A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE
LAFAYETTE PUBLIC UTILITIES AUTHORITY.....**

BE IT RESOLVED by the Lafayette City-Parish Council and the Lafayette Public
Utilities Authority, that:

SECTION XX: (Body of resolution)

SECTION XX:

SECTION XX: All resolutions, or parts thereof, in conflict herewith are hereby
repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on the ____ day of _____ 2011.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

****RESOLUTION NO. R-XXX-XXXX**

**A RESOLUTION OF THE LAFAYETTE CITY-PARISH COUNCIL AND THE
LAFAYETTE PUBLIC UTILITIES AUTHORITY. . .**

BE IT RESOLVED by the Lafayette City-Parish Council and the Lafayette Public
Utilities Authority, that:

WHEREAS, (body of resolution) ; and

WHEREAS, ; and

WHEREAS, .

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Lafayette City-Parish
Council and the Lafayette Public Utilities Authority, that:

SECTION XX: All of the aforescribed "Whereas" clauses are adopted as
part of this resolution.

SECTION XX:

SECTION XX:

SECTION XX: All resolutions, or parts thereof, in conflict herewith are hereby
repealed.

This resolution having been submitted to a vote, the results were as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND the resolution was declared adopted on the ____ day of _____ 2011.

NORMA A. DUGAS, CLERK
LAFAYETTE CITY-PARISH COUNCIL

2011 JOINT COUNCIL/LPUA MEETING SCHEDULE

Jan. 4	Joint Meeting	July 5	Joint Meeting
Jan. 18	Joint Meeting	July 19	Joint Meeting
Jan. 25	Joint Meeting	July 26	Joint Meeting
Feb. 1	Joint Meeting	August 2	Joint Meeting
Feb 15	Joint Meeting	August 16	Joint Meeting
Feb 22	Joint Meeting	August 23	Joint Meeting
March 1	Joint Meeting	September 6	Joint Meeting
March 15	Joint Meeting	September 20	Joint Meeting
March 22	Joint Meeting	September 27	Joint Meeting
April 5	Joint Meeting	October 4	Joint Meeting
April 19	Joint Meeting	October 18	Joint Meeting
April 26	Joint Meeting	October 25	Joint Meeting
May 3	Joint Meeting	November 1	Joint Meeting
May 17	Joint Meeting	November 15	Joint Meeting
May 24	Joint Meeting	November 22	Joint Meeting
June 7	Joint Meeting	December 6	Joint Meeting
June 21	Joint Meeting	December 20	Joint Meeting
June 28	Joint Meeting	December 27	Joint Meeting

**AGENDA ITEM SUBMITTAL DEADLINES
2011 MEETINGS**

DATE OF COUNCIL MEETING	DUE TO CAO'S OFFICE Tuesday @ noon	DUE TO BUDGET, Tuesday @ noon
01/04/11	12/15/10 (WEDNESDAY)*	12/08/10 (WEDNESDAY)*
*NOTE: DUE TO CHRISTMAS EVE/CHRISTMAS DAY HOLIDAYS, ALL DEADLINES FOR THE 01/04/11 MEETING HAVE BEEN CHANGED TO WEDNESDAY DATES.		
01/18/11	01/04/11	12/28/10
02/01/11	01/18/11	01/11/11
02/15/11	02/01/11	01/25/11
03/01/11	02/15/11	02/08/11
03/15/11	03/01/11	02/22/11
04/05/11	03/22/11	03/15/11
04/19/11	04/05/11	03/29/11
05/03/11	04/18/11 (MONDAY)**	04/12/11
**NOTE: DUE TO GOOD FRIDAY, CAO DEADLINE HAS BEEN ADJUSTED TO MONDAY, APRIL 18, 2011.		
05/17/11	05/03/11	04/26/11
06/07/11	05/24/11	05/17/11
06/21/11	06/07/11	05/31/11
07/05/11	06/21/11	06/14/11
07/19/11	07/05/11	06/28/11
08/02/11	07/19/11	07/12/11
08/16/11	08/02/11	07/26/11
09/06/11	08/23/11	08/16/11
09/20/11	09/06/11	08/30/11
10/04/11	09/20/11	09/13/11
10/18/11	10/04/11	09/27/11
11/01/11	10/18/11	10/11/11
11/15/11	11/01/11	10/25/11
12/06/11	11/16/11 (WEDNESDAY)	11/09/11 (WEDNESDAY)
NOTE: DUE TO THE THANKSGIVING HOLIDAY (NOVEMBER 24 & 25), AGENDA DEADLINES HAVE BEEN ADJUSTED TO WEDNESDAYS.		
12/20/11	12/06/11	11/29/11

SUBMITTAL DATES FOR ADMINISTRATION FOR COUNCIL & LPUA AGENDA ITEMS FOR 2011

Submittal Dates:

Wednesday, December 22*
 Friday, January 7
 Friday, January 14
 Friday, January 21
 Friday, February 4
 Friday, February 11
 Friday, February 18
 Friday, March 4
 Friday, March 11
 Friday, March 25
 Friday, April 8
 Friday, April 15
 Thursday, April 21**
 Friday, May 6
 Friday, May 13
 Friday, May 27
 Friday, June 10
 Friday, June 17
 Friday, June 24
 Friday, July 8
 Friday, July 15
 Friday, July 22
 Friday, August 5
 Friday, August 12
 Friday, August 26
 Friday, September 9
 Friday, September 16
 Friday, September 22
 Friday, October 7
 Friday, October 14
 Friday, October 21
 Friday, November 4
 Friday, November 11
 Wednesday, November 23 ***
 Friday, December 9
 Friday, December 16 ****

For Meeting of:

for January 4 meeting
 for January 18 meeting
 for January 25 meeting
 for February 1 meeting
 for February 15 meeting
 for February 22 meeting
 for March 1 meeting
 for March 15 meeting
 for March 22 meeting
 for April 5 meeting
 for April 19 meeting
 for April 26 meeting
 for May 3 meeting
 for May 17 meeting
 for May 24 meeting
 for June 7 meeting
 for June 21 meeting
 for June 28 meeting
 for July 5 meeting
 for July 19 meeting
 for July 26 meeting
 for August 2 meeting
 for August 16 meeting
 for August 23 meeting
 for September 6 meeting
 for September 20 meeting
 for September 27 meeting
 for October 4 meeting
 for October 18 meeting
 for October 25 meeting
 for November 1 meeting
 for November 15 meeting
 for November 22 meeting
 for December 6 meeting
 for December 20 meeting
 for December 27 meeting

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- * Due to early deadlines for publication in the Daily Advertiser, the agenda items for the January 4, 2011 Meeting will be due in the Council office by **noon on Wednesday, December 22, 2010.**
 *** Due to April 22, 2011 (Good Friday) being a holiday, the agenda items for the May 3rd meeting will be due in the Council office by noon **on Thursday, April 21, 2011.**
 ***** Due to November 24th (Thanksgiving) and November 25th (Acadiana Day) being a holiday, the agenda items for the December 6th Meeting will be due in the Council office by **noon on Wednesday, November 23, 2011.**
 ***** Due to early publication dates caused of the holidays, the agenda items for the December 27 meeting will be due in the Council office by **noon on Thursday, December 15, 2011.**

NOTE: Joint Lafayette City-Parish Council/LPUA meetings will be held on the first, third and fourth Tuesdays of each month at 5:30 p.m.